

MAY TOWNSHIP MINUTES  
JUNE 10 2019

Elected Members Present: Supervisors – Jason Barg, Dan Donahue, David Horn  
Treasurer - Bridgette Brown, Clerk – Bianca Wyffels  
Elected Members Absent: None  
Employees Present: Dave Hildahl, Conrad Alexander  
Employees Absent: Dale Fleischacker, James Ackerson  
Others Present: Mark Brenneman, Bob Sherman, Chad Converse,

**CALL TO ORDER:** D Horn called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited.

**APPROVE THE AGENDA:** A motion by J Barg, seconded by D Donahue to approve the agenda as presented, carried unanimously.

**TREASURER'S REPORT:** June Treasurer's report – May receipts \$12.80 May disbursements of \$10461.29, checking balance \$17061.55, savings \$26968.50, grader savings \$28836.21. Total checking, savings and investments, May 2019 \$72,866.26. A motion by J Barg, seconded by D Donahue to approve the May 2019 treasurer's report, subject to audit, carried unanimously.

**PAY BILLS:** The treasurer and clerk presented payroll and disbursement claims. The board reviewed. A motion by J Barg, seconded by D Donahue to approve check/claims/payroll 9678-9725 PR Liabilities, and wire transfers, carried unanimously.

**MINUTES:** The Clerk read the May 13 2019 minutes. A motion by J Barg, seconded by D Donahue to approve the May 13 2019 regular meeting minutes as read, carried unanimously.

**RECOGNIZE VISITORS:**

Mark Brenneman – presented a road map of May Township with the “road car counts” from 2006 when he was on the board. He also re-stated his concern regarding “stop payment” on checks from May Township. The board thanked M Brenneman for his information and the 2006 road count. His third concern was on the open meeting law. He wanted to make sure the township supervisors were aware of this law. The board is aware and some discussion was held on where postings are and why.

Bob Sherman – Midwest Captions Inc. here to discuss a web site for May Township.

Chad Converse – Asked for April Road Review notes. He had comments on some roads.

**WebPage** – Bob Sherman from Midwest Captions Inc. was here to present a proposal to help the township set up a webpage. His proposal included: \$500 – Site Development and graphics (4-8 pages), \$95 CMS Per hour training, \$40 Web hosting set up, \$25 Monthly Server Fee (Company plan). The cost to the township for the first 6 months will be a total of \$690. The second six months will be \$150. Optional is the \$95 per hour for CMS Training. Discussion followed on the domain registration name. It will cost \$29 for the domain name. A motion by J Barg, seconded by D Donahue to hire Midwest Captions Inc. to secure the domain name: @maytwp.com. a-one-time cost of \$29, carried unanimously. More discussion will be held at the June 24 2019 board meeting.

**OTHER REPORTS:**

Park Board – no discussion.

Motley Fire Department – no discussion.

Pillager Fire Department – no discussion.

**ROAD MAINTENANCE:**

**120<sup>th</sup> Street** – D Donahue was asked to contact Dana Fisher regarding the wash out by the culvert at the end of her driveway. The culvert has been inspected by other township board members individually. The culvert installed by resident is too small, the resident needs to cut the ditch on drive way deeper to correct water drainage and replace the culvert with a larger culvert.

**124<sup>th</sup> Street** - The turn-around at the end of 124<sup>th</sup> Street is almost complete. Township will have the turn-around completed in two weeks.

**104<sup>th</sup> Street** – The Clerk had received an email from Dave Nelson asking her to re-present his letter to the township dated July 27 2018. The Clerk presented his letter asking the township to chloride in front of his home. There was no action taken as the Board has no plans to chloride road in May Township in 2019.

**Grader maintenance** - D Horn stated the new township grader has broken down. It was taken to RDO in St Cloud, Minnesota. It appears that the rear differential locked up. Service estimates were handed out and reviewed by the board. Service Estimate from RDO: \$40149.51. A motion by D Horn, seconded by D Donahue to give J Barg the authority to spend up to \$50000 on behalf of the township to repair grader #DW770GX625494, motion carried unanimously.

**OLD BUSINESS:**

**Culvert Purchase** – D Horn stated the culvert order from ConTech will be delivered on Wednesday June 12 2019 between 11 am. - 12 noon. D Donahue will meet the trucker at the township hall for delivery.

**MnDOT** – J Barg stated Cass County is charging for use of the road count equipment. The board will not do any road counts this year.

**Resolutions** – The clerk presented the Cemetery resolution, Snow Plowing, and Purchasing resolutions. No action taken the board would like to review one more time. Will bring to next meeting.

**AED** – D Donahue will contact Ben Johnson to request training on June 24<sup>th</sup> at 7:30 p.m. before regular meeting. If he is not able to conduct the training on the 24<sup>th</sup> of June, he will be asked to come ½ before the July meeting.

**NEW BUSINESS:**

**Mowing Ditches** – Ditch mowing was brought up. The board discussed the need to mow May Township ditches, the timeline, and hiring a contractor to do this. J Barg was asked to contact Jim Ackerson to see if he will be mowing May Township ditches this year.

**Beaver Dam** – D Horn stated there are three beaver dams affecting May Township roads and need to be removed. 1. West of Casino Church, 2. Behind Disterhaupt property, 3. By Tom Carlson property. It will cost

approximately \$200-\$300 per beaver dam. Discussion followed. A motion by J Barg, seconded by D Donahue to hire Phil Miller to remove the dams at an approximate cost of \$200-\$300 each, carried unanimously. J Barg will contact Phil Miller.

**Second June meeting** – The Clerk reminded the board there are two board meetings in June, July and August. No action needed.

**Short Course MAT Meetings:** The Clerk stated the MAT Short Courses start on June 17, 2019. She asked the board if they would like to attend, and presented the registration and agenda. Discussion followed. A motion by J Barg, seconded by D Donahue to pay hourly wage, registration fee, mileage for clerk, treasurer, township supervisors to attend the June 17 2019 MAT Short Course meeting in St Cloud, Minnesota, carried unanimously. The supervisors, clerk and treasurer will meet at and leave from the township hall at 7:00 a.m. on June 17, 2019.

**ANY OTHER BUSINESS AS NEEDED:** The clerk stated the numbered May Township checks were mixed up in the box of checks. Therefore numbered checks have been recorded incorrectly at the last meetings. She reviewed the detailed check registers with the board. The only change to the previous minutes are the check #'s. A motion by J Barg, seconded by D Donahue to change the previous meeting minutes check number records as follows: January 2019 (558-9565, 9581-9591, 9569-9572), February 2019 (9606-9626), Mach (9566-9568, void 9592, 9593-9605, 9627-9629), carried unanimously.

**ADJOURNMENT:** A motion by D Donahue, seconded by J Barg to adjourn the meeting at 8:55 p.m. carried unanimously.

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Respectfully submitted,

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David Horn, Chairman

*Bianca Wyffels*  
Bianca Wyffels, Clerk