

MAY TOWNSHIP MINUTES
January 7 2019
Re-Organization Meeting
And Annual Audit 2018 Books
May Town Hall 7:00 p.m.

Members Present: David Horn, Jason Berg, Bianca Wyffels, Bridgette Brown

Members Absent: Alexandria Martin

Others Present: Dan Donahue

CALL TO ORDER: D Horn called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

RESIGNATION: B Wyffels read an email from Alexandria Martin. A Martin resigned from the May Township Board as of January 2019 she and her family have moved out of the township. A motion by D Horn, seconded by J Barg to accept A Martins resignation with regret and wished her and her family the best of luck in their new endeavor, carried unanimously.

APPOINTMENT OF A BOARD MEMBER: D Horn introduced Dan Donahue to the board. Mr. Donahue ran for the position of supervisor during the 2018 election. Dan Donahue was asked if he would like to be appointed to take the place of A Martin. He responded yes. A motion by D Horn, seconded by J Barg to appoint Dan Donahue to the position of Supervisor 3, carried with J Barg and D Horn voting yes. Dan Donahue is appointed to fill Alexandria Martin's supervisor 3 position until the next election at May Township. Dan Donahue read the Official Oath of Office with the Clerk, Bianca Wyffels.

CHAIRMAN: B Wyffels, clerk, called for nominations for 2019 board chairman. A motion by J Barg, seconded by D Donahue to appoint Dave Horn as Chairman of the board for the 2019 year, carried unanimously.

VICE-CHAIRMAN: D Horn called for nominations for 2019 board Vice-Chairman. A motion by D Horn, seconded by D Donahue to appoint J Barg for Vice-Chairman 2019, carried unanimously.

APPROVE AGENDA: The agenda was reviewed. 2018 Annual Audit was added to the agenda. It was posted in the paper and missed on the agenda.

RE-ORGANIZATION MINUTES 2016: B Wyffels read the 2017 re-organization minutes. A motion by D Horn, seconded by J Barg to approve the 2017 re-organization minutes as read, carried unanimously.

OFFICIAL NEWSPAPER: A motion by J Barg, seconded by D Donahue to set the Staples World is May Township official newspaper for legal notices, etc., carried unanimously.

POSTING PLACE: A motion by J Barg, seconded by D Donahue to set the May Township Hall as the official posting place for legal notices, carried unanimously.

DEPOSITORY: A motion by J Barg, seconded by D Donahue to set the May Township depository as Pine River State Bank in Pillager, and authorizing the May Township Treasurer to make payroll liability and investment electronic transfers as necessary, carried unanimously.

OFFICIAL SIGNATURES: A motion by J Barg, seconded by D Donahue to add Jason Barg to the bank signature card as vice-chairman, motion carried unanimously. The signatures at the Pine River State Bank shall be Bridgette Brown (Treasurer), Bianca Wyffels (Clerk), David Horn (Chairman), and Jason Barg (Vice-Chairman). All other signatures shall be removed.

BOARD ASSIGNMENTS:

Pillager Park Board – A motion by D Horn, seconded by D Donahue to appoint Jason Barg as May Township Pillager Park Board representative, carried unanimously.

Pillager Area Fire Department – A motion by D Horn, seconded by J Barg to appoint D Donahue as May Township Pillager Fire Department representative, carried unanimously.

Motley Area Fire Department – A motion by J Barg, seconded by D Donahue to appoint D Horn as May Township Motley Fire Department representative, carried unanimously.

MILEAGE REIMBURSEMENT: A motion by J Barg, seconded by D Donahue to set the 2019 mileage reimbursement rate for all employees, election judge and elected official at the current IRS rate, carried unanimously.

CELL PHONE: A motion by J Barg, seconded by D Donahue to provide a cell phone for both grader employees, employees using above and beyond the minutes in the approved plan will be charged accordingly, supervisors wishing to have a cell phone through the township plan may do so as long as they pay all charges including taxes, carried unanimously.

INTERNET: A motion by J Barg, seconded by D Donahue to reimburse the treasurer, Bridgette Brown, \$30 per month for home internet use, and to approve payment of the Verizon month-to-month plan for a Jetpack used at the May Township Hall, carried unanimously.

SCHEDULE MAY TOWNSHIP HALL MEETINGS: A motion by J Barg, seconded by D Donahue to set regular township meetings on the second Monday of the month beginning at 7:00 p.m., with a second meeting on the fourth Monday of the month for June, July and August beginning at 8:00 p.m., carried unanimously.

Regular Meeting Dates:

- January 7 2019 - Re-organization meeting
- January 7 2019 – Board of Audit
- January 14 2019
- February 11 2019
- March 11 2019
- March 12 2019 (Annual meeting)
- April 8 2019
- May 13 2019
- June 10 2019
- June 24 2019 (Road maintenance – meeting begins at 8:00 p.m.)
- July 8 2019
- July 22 2019 (Road maintenance – meeting begins at 8:00 p.m.)
- August 12 3019
- August 26 2019 (Road maintenance – meeting begins at 8:00 p.m.)
- September 9 2019
- October 14 2019
- November 11 2019
- December 9 2019

COMPENSATION AND WAGES: Clerk and Treasurer - A motion by J Barg, seconded by D Donahue to set the 2019 wages for the clerk at \$400.00 per month and the treasurer at \$300.00 per month, extra work will be compensated at \$15.00 per hour, no compensation will be paid for the annual audit, carried unanimously.

Supervisors - A motion by J Barg, seconded by D Donahue to set the 2019 wages for the supervisors at \$200.00 per month for scheduled regular board meetings, no compensation will be given for Park Board meetings, Pillager Fire Hall meetings, or Motley Fire Hall meetings as assigned and set the following wages: \$15.00 per hour for supervisor work outside of board meetings and assigned meetings, carried unanimously.

General Labor - A motion by D Donahue, seconded by J Barg to set the general labor wage at \$15.00 per hour, carried unanimously.

Election Judges - A motion by D Donahue, seconded by J Barg to set the election judge wage at \$15.00 per hour, carried unanimously.

Road Crew - A motion by J Barg, seconded by D Donahue to set the 2019 wages for May Township grader operators at \$24.31 per hour, carried unanimously.

A motion by D Donahue, seconded by J Barg to compensate township employees one hour wages for attending regular township meetings, carried unanimously.

A motion by J Barg, seconded by D Donahue to set the RENTAL rate for use of a personal chainsaw for township work at \$5.50 per hour, carried unanimously.

RESOLUTIONS: B Wyffels presented three resolutions to the board: 1. Snow Removal and Ice Control; 2. Bridgeman Cemetery; 3. Gravel Road. These were reviewed and tabled until the January 2019 regular board meeting.

ANY OTHER BUSINESS AS NEEDED: B Wyffels stated there is an on-line training for Board of Equalization, she presented the web site to the board.

Also reviewed were upcoming MAT training for board members. A motion by J Barg, seconded by D Donahue to approve May Township payment of registration fees, mileage, meals, room rental, for the April 18 2019 Township Law Seminar, carried unanimously.

There was discussion on contracting with a company to haul gravel in the summer of 2019. This was tabled until the regular meeting. Also discussed were minimum maintenance roads, and road acceptance.

ANNUAL AUDIT 2018 BOOKS: Bridgette Brown and Bianca Wyffels presented the board with the 2018 accounting books. Discussion followed regarding receipts, CTAS, disbursements, checking accounts, saving accounts, etc. A motion by J Barg, seconded by D Donahue to accept the 2018 Audit as presented by the Clerk and Treasurer, carried unanimously.

ADJOURNMENT: A motion by D Donahue, seconded by J Barg to adjourn the meeting at 8:43 p.m., carried unanimously.

Respectfully Submitted,

David Horn, May Township Board Chair

Bianca Wyffels
Bianca Wyffels, May Township Clerk