

**MAY TOWNSHIP MINUTES**  
**January 6 2020**

Elected Members Present: Supervisors – Jason Barg, Dan Donahue, David Horn  
Treasurer - Absent, Clerk – Bianca Wyffels Treasurer - Bridgette Brown  
Elected Members Absent: None  
Employees Present: Dave Hildahl, Conrad Alexander  
Employees Absent: Dale Fleischacker  
Others Present: Brenda Lowber

**CALL TO ORDER:** D Horn called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited.

**APPROVE THE AGENDA:** A motion by J Barg, seconded by D Donahue to approve the agenda, carried unanimously.

**TREASURER'S REPORT:** January Treasurer's report– December receipts \$84937.87 December disbursements \$6746.55, checking balance \$92358.39, savings \$87819.37 grader savings \$900.12. Total checking, savings and investments, December 2019 \$92358.39. A motion by J Barg, seconded by D Donahue to approve the December 2019 treasurer's report, subject to audit, carried unanimously.

**PAY BILLS:** The clerk presented payroll and disbursement claims. The board reviewed. A motion by J Barg, seconded by D Donahue to approve check/claims/payroll 9811-9830, PR Liabilities, and wire transfers, carried unanimously.

**FUND TRANSFER:** B Wyffels presented a Cash Control Statement showing the fund balances. It showed the need to transfer funds from the general fund to the cemetery fund (this does not affect cash). She stated this had not been done for several years and is needed for the year-end report to the secretary of state. Discussion followed. A motion by D Horn, seconded by J Barg to move \$1900.00 from the general fund to the cemetery fund, retro-active to December 31 2019, carried unanimously (this motion does not affect cash).

A motion by J Barg, seconded by D Donahue to move \$35000 into the grader savings account, carried unanimously.

**MINUTES:** B Wyffels read the December 2019 minutes. A motion by J Barg, seconded by D Donahue to approve the December 9 2019 regular meeting minutes, carried unanimously

**COMMENTS FROM VISITORS:**

No comments from visitors.

**ROAD MAINTENANCE:** D Hildahl and C Alexander reported snow plowing is going good. Question was asked if we should start scraping roads. Discussion followed. The board agreed to scrap roads (for ice build-up) mainly on the north facing intersections and spot check other roads for ice buildup.

**OTHER REPORTS:**

**Motley Fire Department** – no report.

**Pillager Fire Department** – meeting was tonight not able to attend.

**Pillager Park Board** - no meeting.

**OLD BUSINESS:**

**Culvert Map** – second large map for a spare wall map has been ordered. Not received yet.

**Web Page** – D Donahue has postcard ready to send to May Township residents regarding the new website and new township email address. He presented it to the board. No changes needed. Will be sent as soon as webpage is complete.

**MAT Clerk/Treasurer Training** - B Wyffels asked if she and the treasurer could attend MAT Clerk/Treasurer Training on January 30 2020. A motion by J Barg, seconded by D Donahue to pay the registration fee, mileage and an hourly wage to the clerk and treasurer to attend the January 30 2020 training, carried unanimously.

**61<sup>st</sup> Avenue Culvert Issue** – D Horn talked with Jim Kramer. Mr. Kramer ask him to call another person. D Horn will update the board as this progresses.

**NEW BUSINESS:**

**SYLVAN TOWNLINE SHARED ROAD AGREEMENT:** The clerk received an email from Sylvan Township request they sign a new agreement for the “old farm road” running south from county road #31 to where it joins Pinto Pass (45<sup>th</sup> Avenue SW). Discussion followed on the odd/even year description. The document was signed.

**MAINTENANCE BUILDING:** The board discussed more issues to building a new maintenance garage. They will bring their ideas to the annual meeting in March.

**ANY OTHER BUSINESS NEEDED:**

**Floor Jack** – A motion by D Donahue, seconded by J Barg to have C Alexender purchase a floor jack for the township maintenance building, carried unanimously.

**Annual Meeting** – The board discussed ways to encourage residents to attend the annual meeting. Their concern is not enough residents are attending the meeting, the levy is set by a small number of residents, and the costs of maintaining township roads has increased significantly in the last few years. They will try to reach more residents on current issues of May Township by adding a letter to the webpage.

**The meeting did not adjourn it has been continued to Friday, January 10 at 9:00 a.m. to work on annual meeting letter to residents.**

**JANUARY 10 2020, 9:00 A.M. CONTINUATION MEETING:**

**Letter to residents** - The board brainstormed on the following: how to get more residents to attend and participate in setting the 2021 levy, how to explain the needs of May Township roads, etc. The board drafted a letter, the clerk will type and add to the townships webpage.

**Grader Operator** – The board reviewed the present grader operators’ performance. After discussion the board agreed to pursue a replacement.

**Road Supervisor Position** – The board continued the discussion on whether to or not to add an employee as road supervisor. A job description will be created and reviewed at the February meeting. Look into conflict of interest if we add the job duties to a present employee’s description.

**ADJOURNMENT:** A motion by D Donahue, seconded by D Horn to adjourn the meeting at 10:55 a.m., carried unanimously.

Respectfully submitted,

David Horn  
Chairman

Bianca Wyffels  
Bianca Wyffels, Clerk