

**MAY TOWNSHIP MINUTES**  
**5834 112<sup>th</sup> Street**  
**Pillager, MN 56473**  
**July 13 2020**

Elected Members Present: Supervisors – Jason Barg, Dan Donahue, David Horn  
Clerk – Bianca Wyffels Treasurer – Bridgette Brown  
Employees Present: Dave Hildahl, Bill Wyffels, Jake Sirucek  
Employees Absent: None  
Others Present: Mark Breneman, Charlie Swenson, Jim Lund

Note: No more than 10 persons were in the township hall at the board meeting at one time, all residents and elected officials were posted 6 feet apart as per the Governor's Stay-at-Home orders.

**CALL TO ORDER:** J Barg called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited.

**CONSENT AGENDA:** A motion by D Horn, seconded by D Donahue to approve the consent agenda, including the agenda, Clerk's report: June 8 and 24 2020, carried unanimously.

**TREASURER'S REPORT:** July Treasurer's report– A motion by D Donahue, seconded by D Horn to approve the July 2020 treasurers report as presented subject to audit, carried unanimously.

————— \$ 43838.03 May 2020 beginning balance checking, savings, grader savings (all accounts) —————  
\$ 73375.34 June 2020 Receipts  
\$ 4941.61 June 2020 disbursements  
\$112271.76 June 2020 ending balance **all accounts**  
\$ 2909.37 **Checking** balance  
\$ 73375.18 **General savings** balance  
\$ 35987.21 **Grader savings** balance

**PAY BILLS:** The clerk presented payroll and disbursement claims. The board reviewed. A motion by D Horn, seconded by D Donahue to approve check/claims/payroll 9932--9944 PR Liabilities, and wire transfers, carried unanimously.

**COMMENTS FROM VISITORS:**

Charlie Swenson – here to hear hauling bid opening.

Jim Lund – here to hear hauling bid opening.

Mark Breneman – questioned the process for continuation of a meeting and special meetings. The board addressed his issues. No further action needed.

**OTHER REPORTS:**

**Motley Fire Department** – Quite.

**Pillager Fire Department** – One run May Township. Quite.

**Pillager Park Board** – No host has been found. Busy season at the lake. VanVickle Mowing is mowing the lawn. Park looks good.

**ROAD MAINTENANCE:** 124<sup>th</sup> Street needs some brushing, talk to land owners before work is done, maintenance crew will take care of this. Mow board has some issues, it has been fixed.

Hourly wage for Jake Sirucek – A motion by D Horn, seconded by D Donahue to raise J Sirucek pay \$2.50 per hour for grader operating, \$17.50 per hour, carried unanimously.

**OLD BUSINESS:**

**Maintenance Building Financing** – D Donahue stated he has been in further contact with Deerwood bank. They will offer a loan at 5.75 with no collateral or 4.75 with collateral. Deerwood Bank would like us to move all our accounts to their bank. No action taken. D Donahue was asked to contact Pine River Bank and see if their loan rate will match or beat Deerwood Bank.

General Contractor vs. Company Contractor – Two proposals for the new building were presented one from HyTec Contraction and one from Norson. No action taken on these proposals. The board will seek local contractor for a proposal.

**Gravel Hauling** – At the June 24 2020 meeting the board approve asking for bids to haul approximately 1700 yards of gravel on township roads. These bids will include using a tandem truck. The work must be started and completed in August 2020. The following bids were presented on July 13 2020:

JL Trucking - \$4.50 per yard hauled

Swenson Aggregate & Construction LLC - \$4.50 per yard hauled

DLL Construction \$6.80 per yard hauled

Hengel Construction \$ 8.25 per yard hauled

There were two additional bids offered. These were to purchase gravel.

Swenson Aggregate & Construction LLC - \$10.50/yard (Class 1 gravel)

Hengel Construction - \$7.00/yard (Class 5 gravel)

A motion by J Barg, seconded by D Horn to split hauling 1630 yards of gravel from May Township's gravel pile between JL Trucking and Swenson Aggregate & Construction LLC, letting the contractors decide the split, also adding an additional \$.50 per yard hauled to roads south of 210 or west of 64, carried unanimously.

The board tabled the two additional bids for future use.

**Bridgeman Cemetery Sign** – J Barg presented the costs for a larger sign at the entrance of Bridgeman Cemetery. Discussion followed. The sign will be purchased for \$90 and hung at the entrance of the cemetery.

**Election Update** – The Clerk stated there are not enough election judges. Discussion followed. No action taken. Website will be updated with a request for election judges.

**NEW BUSINESS:**

**Driveway permits** - The clerk presented two driveway permits.

Trenton Hawkinson – A motion by D Horn, seconded by J Barg to accept the Application for Access Driveway Permit from Trenton Hawkinson, and the \$150.00 permit fee; Jason Barg will inspect the project after completion, motion carried unanimously.

Darry Moon - A motion by D Horn, seconded by J Barg to accept the Application for Access Driveway Permit from Darryl Moon, and the \$150.00 permit fee; Jason Barg will inspect the project after completion, motion carried unanimously.

Darin Holmberg – D Horn will follow up with Darin Holmberg regarding his driveway permit to make sure it has been completed and is up to May Township standards.

Resolutions –

**May Township Covid 19 Pandemic Pre-preparedness Plan (Employee)** - A motion by J Barg, seconded by D Donahue to approve the May Township Resolution Covid-19 Pandemic Pre-preparedness Plan (Employee), carried unanimously.

**May Township Covid 19 Pandemic Pre-preparedness Plan (Supervisor)** - A motion by J Barg, seconded by D Donahue to approve the May Township Resolution Covid-19 Pandemic Pre-preparedness Plan (Supervisor), carried unanimously.

**May Township Designation of Optional Holiday Days as Not Holidays** – A motion by J Barg, seconded by D Donahue to approve the May Township Resolution Designation of Optional Holidays Days as Not Holidays, carried unanimously.

**Application Bridgeman Cemetery Burial Site** – The board reviewed the application Bridgeman Cemetery Burial Site one more time. No more action needed.

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**Minnesota Association of Township Clerk/Treasurer Virtual Meeting Schedule** – B Wyffels presented an email from the Minnesota Association of Townships with their Clerk/Treasurer virtual training schedule. A motion by D Horn, seconded by D Donahue to approve the registration fee of \$25 for the clerk and treasurer to attend the MAT Clerk/Treasurer virtual training, carried unanimously.

**Leaf River Ag** – No annual meeting.

**Cass County Association Meeting** - The October 2020 Cass County Association meeting has been scheduled for October 1 2020. This meeting will be via teleconferencing. No action needed.

**ADJOURNMENT:** A motion by D Horn, seconded by D Donahue to adjourn the meeting at 8:55 p.m., carried unanimously.

Respectfully submitted,

Jason Barg  
Chairman

Bianca Wyffels  
Bianca Wyffels, Clerk