

MAY TOWNSHIP MINUTES

January 4 2021

Re-Organization Meeting

May Town Hall 7:00 p.m.

Members Present: Supervisors: Jason Berg, Mark Breneman, Chad Converse

Clerk: Bianca Wyffels, Treasurer: Unknown

Members Absent: None

Others Present: Dave Hildahl, Bill Wyffels

CALL TO ORDER: B Wyffels called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

CHAIRMAN: J Barg, called for nominations for 2021 board chairman. A motion by C Converse, seconded by M Breneman to appoint Jason Barg as Chairman of the board for the 2021 year, carried unanimously.

VICE-CHAIRMAN: J Barg called for nominations for 2021 board Vice-Chairman. A motion by M Breneman, seconded by J Barg to appoint C Converse for Vice-Chairman 2021, carried unanimously.

APPOINTMENT OF TREASURER: At the December 31 2020 the present treasurer, Bridgette Brown, resigned. Discussion followed. A motion by C Converse, seconded by M Breneman to accept Tom Bisek's resume and appoint Tom Bisek as May Township Treasurer for the period of January 2021 – December 2022, until the election of 2022, carried unanimously.

RE-ORGANIZATION MINUTES 2020: B Wyffels presented the 2020 re-organization minutes.

UNANIMOUS BALLOT: A motion by J Barg, seconded by C Converse to cast a unanimous ballot for the following official newspaper, posting place, depository, official signatures, IRS mileage, cell phone, carried unanimously.

- Official Newspaper: Staples World is official newspaper for legal notices, etc.
- Posting Place: Township Hall
- Depository: Pine River State Bank in Pillager, authorizing the May Township Treasurer to make payroll liability and investment electronic transfers as necessary
- Official Signatures: Jason Barg, Chairman; Chad Converse Vice-Chairman; Tom Bisek, Treasurer; Bianca Wyffels, Clerk; Becky Rassler, Deputy Clerk
- IRS Mileage – 2021 mileage rate \$0.56 per mile per IRS. Rate will change as IRS changes their rate. This rate is all employees, election judge and elected official at the current IRS rate.
- Cell Phone - provide a cell phone for both grader employees, employees using above and beyond the minutes in the approved plan will be charged accordingly, supervisors wishing to have a cell phone through the township plan may do so as long as they pay all charges including taxes.

PARK BOARD REPRESENTATIVE: A motion by C Converse, seconded by J Barg to appoint Mark Breneman as Park Board Representative, carried unanimously.

MOTLEY FIRE DEPARTMENT: A motion by M Breneman, seconded by J Bard to appoint Chad Converse as Motley Fire Department Representative, carried unanimously.

PILLAGER FIRE DEPARTMENT: A motion by C Converse, seconded by J Barg to appoint Jason Barg as Pillager Fire Department Representative, carried unanimously.

SCHEDULE MAY TOWNSHIP HALL MEETINGS: A motion by C Converse, seconded by J Barg to set regular township meetings on the second Monday of the month beginning at 7:00 p.m., with a second meeting on the fourth Monday of the month for June, July and August beginning at 7:00 p.m., carried unanimously.

Regular Meeting Dates:

January 11 2021 Regular meeting
January 4 2021 - Re-organization and Board of Audit meeting
February 8 2021
March 8 2021
March 9 2021 (Annual meeting)
April 12 2021
May 10 2021
June 14 2021
June 28 2021 (Road maintenance)
July 12 2021
July 26 2021 (Road maintenance)
August 9 2021
August 23 2021 (Road maintenance)
September 13 2021
October 11 2021
November 8 2021
December 13 2021

COMPENSATION AND WAGES: A motion by C Converse, seconded by M Breneman to set the 2021 wages for the clerk at \$400.00 per month, the treasurer at \$300.00 per month, supervisors at \$200.00 per month, extra work will be compensated at \$17.00 per hour, no compensation will be paid for the annual audit, extra board meetings, carried unanimously.

General Labor - A motion by C Converse, seconded by J Barg to set the general labor wages at \$17.00 per hour, carried unanimously.

Road Crew - A motion by C Converse, seconded by M Breneman to set the 2021 wages for May Township grader operators at \$24.31 per hour, carried unanimously.

A motion by C Converse, seconded by J Barg to compensate township grader operators one hour wages for attending regular township meetings, carried unanimously.

A motion by J Barg, seconded by C Converse to set the RENTAL rate for use of a personal chainsaw for township work at \$5.50 per hour, carried unanimously.

EMPLOYEE CONTRACTS PER STATE WAGE LAWS: B Wyffels presented a sample employee “at will” contract for review. The contracts are required by the State of Minnesota to inform employees of the benefits they receive and the withholdings from their checks. Informational purposes only.

RESOLUTIONS: B Wyffels presented a copy of all resolutions approved during the past years. The board was asked to review. They will read and bring back to the regular meeting on January 11 2021.

ANY OTHER BUSINESS AS NEEDED: Grader – D Hildahl stated the grader has been sent to RDO for repairs. The repairs will cost approximately \$18,000. J Barg has been in contact with RDO.

LRIP Funding – C Converse stated there are grants available to townships for road improvements. The grant May Township is interested in is: Local Road Improvement Program (LRIP). J Barg will investigate this grant and bring information back to the January 11 2021 meeting.

Road maintenance - The board discussed brushing roads, grading, minimum maintenance roads, etc.

Board of Audit: A motion by C Converse, seconded by J Barg to set the Board of Audit as February 8 2021, following the regular board meeting, carried unanimously.

ADJOURNMENT: A motion by C Converse, seconded by J Barg to adjourn the meeting at 8:22 p.m., carried unanimously.

Respectfully Submitted,

Jason Barg

Jason Barg, May Township Board Chair

Bianca Wyffels

Bianca Wyffels, May Township Clerk