

MAY TOWNSHIP MINUTES
5834 112th Street
Pillager, MN 56473
February 8 2021

Elected Members Present: Supervisors - Mark Breneman, Chad Converse, and Jason Barg joined the meeting via Zoom.

Clerk – Bianca Wyffels

Treasurer – None

Employees Present: Dave Hildahl, Bill Wyffels, Dale Fleishacker

Employees Absent: None

Others Present: Jim Ackerson, Bridgette Brown, Beth Ausland, Kirk Titus, Chad Hohneke, Bryan Tollefson

Note: No more than 10 persons were in the township hall at the board meeting at one time, all residents and elected officials were posted 6 feet apart as per the Governor's Stay-at-Home orders.

CALL TO ORDER: C Converse called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

APPROVE AGENDA: A motion by C Converse, seconded by M Breneman to approve the agenda as presented, carried unanimously by roll call.

CLERKS REPORT: A motion by C Converse, seconded by M Breneman to approve the January 11 2021 Minutes as presented, carried unanimously roll call.

RESIGNATION OF TREASURER: Tom Bisek resigned as May Township Treasurer as of January 31 2021. A motion by M Breneman, seconded by C Converse to accept T Bisek's resignation with regret, carried unanimously by roll call.

APPOINTMENT OF TREASURER: A motion by M Breneman, seconded by C Converse to appoint Elizabeth Ausland as May Township Treasurer until the next official election November 2022, and to add her name to the May Township bank accounts, carried by roll call.

TREASURER'S REPORT: Treasurer's report – Discussion was held on the presentation of the treasure's report. Changes were made. – A motion by M Breneman, seconded by J Barg to approve the **January 2021** treasurers report as presented subject to audit, carried unanimously by roll call. A motion by C Converse, seconded by M Breneman to approve the **February 2021** treasurers report as presented subject to audit, carried unanimously by roll call.

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| \$ 149340.76 | December 2020 beginning balance checking, savings, grader savings (all accounts) |
| \$ 3575.75 | January 2021 Receipts |
| \$ - 4068.05 | January 2021 Disbursements |
| <u>\$ 148848.46</u> | January 2021 ending balance all general fund accounts |
| \$ 4741.55 | Checking balance |
| \$108098.48 | General savings balance |
| \$ 36008.43 | Grader savings balance |

\$105229.09 January 31 2021 balance maintenance shop/building fund.

PAY BILLS: The clerk and treasurer presented payroll and disbursement claims. The board reviewed. A motion by M Breneman, seconded by C Converse to approve PR Liabilities, wire transfers, check/claims/payroll 10200-10223, and void check #10215 Power Plan until further review of the charges, carried with Jason Barg abstaining as he was not able to view the claims from Zoom status.

COMMENTS FROM VISITORS:

Cass County Land Department – representative, Kirk Titus, was present to review the following land sale: PIN#24.12.4200 North May Township minimum appraised value \$47,000.00. Discussion followed on the value, 13 acres high ground – 27 acres low ground, the fact it is land locked, and other landowner rights, etc. A motion by M Breneman, seconded by C Converse to approve the land sale, parcel #24.12.4200, carried by roll call.

Chad Hohneke – was present to discuss the road maintenance expectations on 71st Street SW (Bob Cole’s old residence). He stated the road had been fine for a few years but in the past couple the gravel has been scrapped off leaving holes which fill with rain and cause lots of mud. B Wyffels stated he has just been informed this is a township road and will start maintaining it. The board agreed the road needs work. They stated they will view the road in the spring during the spring road review. No other action taken.

Bridgette Brown – was present to help the new treasurer.

Bryan Tollefson – was present to help the Clerk with the Zoom meeting.

James Ackerson – no issues

OTHER REPORTS:

Motley Fire Department – No runs in May Township. The fire department annual invoice was approved in the above invoices \$12195.00

Pillager Fire Department – No runs in May Township.

Pillager Park Board – M Breneman stated the Park Board agreed to raise the park fees \$500 for the next two years. The board agreed and added to the 2021 and 2022 budget. Park Board annual meeting is April 29 at 5:30 p.m. hopefully it can be held at the Pillager Area Park.

ROAD MAINTENANCE: Winter Road Review – the board discussed having a “winter road review”. They did not set a date for this but all thought it was a good idea. Maintenance crew thought it was a good idea as well as some roads are in need of attention as some ponds are high, branches are scrapping the top of the grader, etc.

Chipping Machine – M Breneman asked the board if they would consider renting a brush chipper. The purpose is to see if chipping is more economical and environmental for May Township. A motion by M Breneman, seconded by J Barg to rent a chipper for one day from General Rental \$195 per day, carried unanimously by roll call.

Salt/Sand Roads – C Converse stated there were several residents concerned with the ice road conditions. He stated he asked Ideal Construction to sand/salt township road intersections and hills. This has been completed. He also stated the maintenance crew has been out scrapping roads which is also helping with the ice buildup. Scrapping roads will continue until all May Township roads have been scrapped.

Cleaning – A motion by J Barg, seconded by M Breneman to hire Sherri Holmes to clean the township hall once a month at a rate of \$20 per hour, failed. A motion by M Breneman, seconded by C Converse to approve hiring

Sherrri Holmes to clean the township hall once a month, using her own cleaning supplies, at a rate of \$25 per hour, carried unanimously by roll call.

Resolution Review –

May Township Purchasing Policy – has been updated and signed.

Bridgeman Cemetery Policy – has been updated and signed.

Snow and Ice Control Policy – has been updated and signed.

NEW BUSINESS:

2022 Budget - The board reviewed a budget for 2021 and projected budget for 2022. They talked about the maintenance building payment. There is one payment due in July 2021 \$12552. They discussed what should be done with the other portion of the \$25000 levied in 2021 for the building. Discussion was tabled for now. It will be brought back after the building has been completed this spring or summer. The budget for 2021-2022 will be presented to at the annual meeting in March 2021.

Annual Meeting Notice - The Clerk was asked to place an ad in the Staples World stating when and where the annual meeting will be held. And, so that residents will know where to go if they would like to Zoom into the meeting.

Credit Card – The Clerk asked the board to consider a credit card for the township. No action taken.

Assessment – The Clerk reminded board members to take the assessment training on line as soon as possible. The assessment meeting will be in April 5 2021. An advertisement is required to be placed in the Staples World. The Clerk will do this and have it published March 24 2021.

Old Maintenance Building/Shop Disposal – M Breneman asked what the thoughts of the board members were on the disposal of the old building/shop. Discussion followed on what should be salvaged and what could not be. A motion by C Converse, seconded by M Breneman to place an ad in the Staples World – May Township (Cass County) old shop building for sale/removal includes: building, 300 gallon fuel tank and stand, if interested please contact Mark Breneman, 218.232.4944 for more information, and project quote form, carried unanimously by roll call.

ANNUAL AUDIT: B Wyffels presented the annual audit of the 2020 accounting books for May Township. Discussion followed regarding receipts, disbursements, CTAS, financial report format, building project, checking account and savings accounts. A motion by M Breneman, seconded by J Barg to approve the 2020 Annual Audit as presented, carried unanimously by roll call.

ADJOURNMENT: A motion by C Converse, seconded by J Barg to adjourn the meeting at 9:45 p.m. carried unanimously.

Respectfully Submitted,

Jason Barg
Jason Barg, Chairman

Bianca Wyffels
Bianca Wyffels, Clerk