

MAY TOWNSHIP MINUTES
5834 112th Street
Pillager, MN 56473
September 13 2021

Elected Members Present: Supervisors - Mark Breneman, Chad Converse, and Jason Barg
Clerk – Bianca Wyffels Treasurer – Beth Ausland Employees Present: None Employees Absent: None
Others Present – Kim Lewis, Clint and Carson VanVickle, Denver Johnson

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasure were present for questions.

ROAD REVIEW PRIOR TO MEETING: The board met at the township hall at 6:00 p.m. to begin a fall road review.

CALL TO ORDER: J Barg called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

The board members moved to vehicles at 6:08 p.m. for the fall road review.
At 6:57 p.m. the board members returned to the township hall.
The meeting began again. Road review information will be incorporated into the following minutes.

APPROVE AGENDA: A motion by C Converse, seconded by M Breneman to approve the agenda with the addition of Cemetery Resolution, carried unanimously.

CLERKS REPORT: August 9 and 23, 2021 Meeting Minutes - A motion by M Breneman, seconded by C Converse to approve the August 9 2021 meeting, carried unanimously. A motion by J Barg, seconded by M Breneman to approve the August 23 2021 meeting, carried unanimously.

TREASURER’S REPORT: Treasurer’s report – Beth Ausland presented the September 2021 treasurer’s report. A motion by J Barg, seconded by M Breneman to approve the **September 2021** treasurers report as presented subject to audit, carried unanimously.

\$ 270599.66	July 2021 beginning balance checking, savings, grader savings (all accounts)
\$ 6649.11	August 2021 Receipts
\$ -24898.09	August 2021 Disbursements Checking Statement
.00	August Outstanding Checks CTAS
\$ 252350.68	August 2021 ending balance all general fund accounts
\$ 41746.00	Checking balance
\$ 108407.02	General savings balance
\$ 47027.15	Grader savings balance
\$ 55170.51	August 2021 balance maintenance shop/building fund.

PAY BILLS: The clerk and treasurer presented payroll and disbursement claims. The board reviewed. A motion by C Converse seconded by J Barg to approve PR Liabilities, wire transfers, check/claims/payroll, carried unanimously.

COMMENTS FROM VISITORS:

Kim Lewis – No issues.

Denver Johnson – possible grader operator.

Clint and Carson VanVickle – quote for road project.

OTHER REPORTS:

Motley Fire Department – One grass fire in July, one medical august.

Pillager Fire Department – Three runs in May Township.

Pillager Park Board – Beach needs new sand, quotes are being sent in; pier needs to be taken out for winter.

ROAD MAINTENANCE –

108th Street - Per minutes of the August meeting, B Wyffels sent quote forms to the following persons/companies for the 108th Street Project: VanVickle Excavation, JL Trucking, Ideal Construction, Swenson Ag and Construction, Phil Bjerga Construction. Only one quote was received which was from VanVickle Excavation. The quote was opened for an amount of \$30300. The gravel portion of the quote was for a price per yard placed not a total for the project. Total gravel quote as not included as the amount needed is not know at this time. Discussion followed. A motion by C Converse, seconded by M Breneman to approve the quote from VanVickle Excavation for the ditching project on 108th Street without gravel, carried unanimously.

Signs – J Barg stated the stop signs for 116th street and 53rd Avenue are here and he will put them up soon.

Brushing – M Breneman presented a bid from Northern Tree and Landscape to brush/trimming on the following roads: 53rd Avenue, 124th (28E), 71st (37W), 124th (22W), Deborah Lane (31W), Blue Stem. Approximate cost \$4000. A motion by M Breneman, seconded by C Converse to hire Ted Sullivan, Northern Tree and Landscape to brush and trim trees on the above stated roads, carried unanimously.

ROAD REVIEW –

45th Avenue (59S) – Shared road with Sylvan Township. B Wyffels received an email from Sylvan Township regarding work needed on 45th Avenue (59S). The road needs gravel and brushing. An estimate was presented from Holmvig Excavating, \$18,100. After discussion no action was taken on this road project.

132nd Street – C Converse stated he received a call from a resident who wants to ditch his property and the flowage from his ditch would need to go through a township culvert on 132nd Street. No action was taken until more information is received from the landowner.

61st Street (45S) – replace one culvert. A motion by C Converse, seconded by M Breneman to have J Barg call in a locate and get a bid to replace the culvert, carried unanimously.

124th Street (27W) – Need ditching, water runs across 124th Street, leaves wash out. A motion by J Barg, seconded by C Converse to ditch 124th Street, move culvert east, call in a locate, carried unanimously.

96th Avenue (3W and 1W) – 96th Avenue needs gravel. A motion by C Converse, seconded J Barg to call in a locate on 96th Avenue by the culvert, move the culvert if needed, gravel maybe needed to cover culvert, VanVickle Excavating will submit an estimate on moving dirt from 100th Street to 96th Avenue, carried unanimously.

NEW BUSINESS:

New Maintenance Building – Sewer/Water - A motion by C Converse, seconded by J Barg to approve a bid from PHB Excavating to install water and sewer to the townships new building, tie into existing water and sewer, \$2300, carried unanimously.

Fuel Tanks – two fuel tanks will be put inside the new maintenance building. 1 – 500 gallon tank and 1 – 1000 gallon tank.

Grader Operator Position – Denver Johnson was present. He is a past May Township grader operator. He stated he presently works for other townships and would be willing to help May Township as he can. B Wyffels stated she has not received any applications for the position or inquiries. Discussion followed on how to move forward.

Parking Lot – M Breneman presented an estimate from Anderson Brothers to tar May Township’s Parking lot. Approximately \$33,000. 2 ½ inches of tar. Tabled.

OLD BUSINESS:

District 11 Meeting – The board attended the District 11 meeting through zoom.

American Rescue Plan Act (ARPA) Grant – B Wyffels stated she had applied for the ARPA grant.

Bridgeman Cemetery Resolution - B Wyffels presented the revised Bridgeman Cemetery Resolution. Resolution was read. A motion by C Converse, seconded by M Breneman to approve the Bridgeman Cemetery Resolution as read, carried unanimously.

OTHER BUSINESS: Future meetings the board may attend are listed below:

Minnesota Association of Townships – ARP meeting Bemidji September 15 2021

Cass County Assn of Townships Fall Conference – October 7 2021

Emergency Management Coordinator – Hazard mitigation funds meeting

Cass County Economic Development Corporation – Thursday October 14 2021

ADJOURNMENT: A motion by C Converse, seconded by J Barg to adjourn meeting at 8:43 p.m. carried unanimously.

Respectfully Submitted,

Jason Barg
Jason Barg, Chairman

Bianca Wyffels
Bianca Wyffels, Clerk