

## MAY TOWNSHIP MINUTES

January 31, 2022

Re-Organization Meeting

May Town Hall 7:00 p.m.

Members Present: Supervisors: Jason Berg, Mark Breneman, Chad Converse  
Clerk: Bianca Wyffels, Treasurer: Beth Ausland  
Others Present: Dave Johnson

**CALL TO ORDER:** J Barg called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited.

**APPROVE THE AGENDA:** A motion by C Converse, seconded by M Breneman to approve the re-organization agenda, carried unanimously.

**CHAIRMAN and VICE-CHAIRMAN:** A motion by M Breneman, seconded by C Converse to appoint Jason Barg as Chairman and Chad Converse as Vice-Chairman of the board for the 2022 year, carried unanimously.

**RE-ORGANIZATION MINUTES 2021:** B Wyffels presented the 2021 re-organization minutes for review.

**OFFICIAL NEWSPAPER -** A motion by M Breneman, seconded by C Converse set the official newspaper for legal notices for May Township as the Staples World, carried unanimously.

**OFFICIAL POSTING PLACE –** A motion by C Converse, seconded by J Barg to set the official posting place at the May Township Hall, carried unanimously.

**OFFICIAL DEPOSITORY –** A motion by C Converse, seconded by J Barg to set the official depositories for May Township: Pine River State Bank and Mid-Minnesota Federal Credit Union, carried unanimously.

**OFFICIAL SIGNATURES –** A motion by J Barg, seconded by C Converse to keep the official signatures the same as 2021, carried unanimously.

**PARK BOARD REPRESENTATIVE:** A motion by C Converse, seconded by J Barg to appoint Mark Breneman as Park Board Representative, carried unanimously.

**MOTLEY FIRE DEPARTMENT:** A motion by M Breneman, seconded by J Barg to appoint Chad Converse as Motley Fire Department Representative, carried unanimously.

**PILLAGER FIRE DEPARTMENT:** A motion by M Breneman, seconded by C Converse to appoint Jason Barg as Pillager Fire Department Representative, carried unanimously.

**MILEAGE RATE –** A motion by C Converse, seconded by M Breneman to set the reimbursable mileage rate the same as the IRS rate, carried unanimously.

**SCHEDULE MAY TOWNSHIP HALL MEETINGS:** A motion by M Breneman, seconded by C Converse to set regular township meetings on the second Monday of the month beginning at 7:00 p.m., with a second meeting on the fourth Monday of the month for June, July, and August beginning at 7:00 p.m., carried unanimously.

Regular Meeting Dates:

January 10, 2022, Regular meeting  
January 31, 2022 - Re-organization and Board of Audit meeting  
February 7, 2022  
March 8, 2022 (Annual Meeting)  
March 14, 2022  
April 11, 2022  
May 9, 2022  
June 13, 2022  
June 27, 2022 (Road maintenance)  
July 11, 2022  
July 25, 2022 (Road maintenance)  
August 8, 2022  
August 22, 2022 (Road maintenance)  
September 12, 2022  
October 10, 2022  
November 14, 2022  
December 12, 2022

**COMPENSATION AND WAGES:** Supervisors – A motion by C Converse, to set the board wages at \$250 for chairman and \$200 for others failed for lack of a second. Discussion followed. A motion by M Breneman, seconded by C Converse to set the board chairman wages at \$250 per month, the supervisors at \$200 per month and to pay \$50 per Park board, Motley fire department and Pillager Fire Department meeting, carried unanimously.

Clerk and Treasurer – A motion by J Barg, seconded by M Breneman to increase the clerk and treasurer salary by 10% for 2022, no extra pay for audit, no extra pay for second meeting of the month, making the wages for the clerk \$440 per month 2022 and treasure \$330 per month 2022, motion carried with C Converse apposing.

Road Crew –

Dave Johnson - A motion by J Barg, seconded by C Converse to set the 2022 wages for May Township grader operator – Dave Johnson at \$26.00 per hour, carried unanimously. The board agreed wages will not exceed \$30 per hour for township operators.

Second operator – A motion by J Barg, seconded by C Converse to pay a second operator \$24.00 per hour based on experience, carried unanimously.

A motion by C Converse, seconded by M Breneman to compensate township operators one-hour wages for attending regular township meetings, carried unanimously.

**General Labor** - A motion by C Converse, seconded by J Barg to set the general labor wages at \$17.00 per hour, carried unanimously.

**Election Judge** – A motion by C Converse, seconded by M Breneman to set the 2022 election judge wages at \$15 per hour, carried unanimously.

**Chain Saw Rental** – A motion by C Converse, seconded by M Breneman to set the 2022 chain saw rental rate at \$3 per hour, carried unanimously.

**EMPLOYEE AGREEMENT PER STATE WAGE LAWS:** B Wyffels presented a sample employee “at will” agreement for review. The agreements<sup>26</sup> are required by the State of Minnesota to inform employees of the benefits they receive and the withholdings from their checks.

**RESOLUTIONS:** B Wyffels presented a copy of **all** resolutions approved during the past years. The board was asked to review. A motion by M Breneman, seconded by J Barg to approve the resolutions as presented, carried unanimously.

**ADJOURNMENT:** A motion by C Converse, seconded by J Barg to adjourn the meeting at 8:37 p.m., carried unanimously.

Respectfully Submitted,

*Jason Barg*

Jason Barg, May Township Board Chair

*Bianca Wyffels*

Bianca Wyffels, May Township Clerk