

MAY TOWNSHIP MINUTES
5834 112th Street
Pillager, MN 56473
February 7, 2022

Elected Members Present: Supervisors - Mark Breneman, Chad Converse, Jason Barg
Clerk – Bianca Wyffels
Treasurer – Beth Ausland
Employees Present: Dave Johnson, Dennis Moon
Employees Absent: None
Others Present: None

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasure were present for questions.

CALL TO ORDER: C Converse called the meeting to order at 7:18 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

APPROVE AGENDA: A motion by M Breneman, seconded by J Barg to approve the agenda with the addition of treasurer report, old grader, annual meeting, pre and post inspection, bathroom fixtures and sheetrock taping, carried unanimously.

CLERKS REPORT: A motion by C Converse, seconded by M Breneman to approve the January 11, 2022, Minutes as presented, carried unanimously. A motion by C Converse, seconded by J Barg to approve the January 31, 2022, re-organization minutes as presented, carried unanimously.

TREASURER’S REPORT: Treasurer’s report – A motion by M Breneman, seconded by J Barg to approve the January 2022 treasurers report as presented subject to audit, carried unanimously.

\$ 256660.82 December 2021 ending balance
\$ 3167.01 January 2022 Receipts
\$ 340.60 January 2022 Outstanding Check
\$ - 41801.87 January 20232 Disbursements (Plow Truck purchase)
\$ 218801.87 January 2021 ending balance **all general fund accounts**
\$ 21571.87 **Checking** balance
\$ 149755.70 **General savings** balance
\$ 47038.99 **Grader savings** balance

\$ 5729.01 January 31, 2022, balance maintenance shop/building fund.
\$ 4879902 January 31, 2022, balance ARPA funds

PAY BILLS: The clerk and treasurer presented payroll and disbursement claims. The board reviewed. A motion by M Breneman, seconded by C Converse to approve PR Liabilities, wire transfers, check/claims/payroll, unanimously.

COMMENTS FROM VISITORS:

No one present for comments.

OTHER REPORTS:

Motley Fire Department – Office is closed due to COVID.

Pillager Fire Department – No runs in May Township.

Pillager Park Board – Park Board meet on Thursday. Park dues requested are \$2500 for 2022.

ROAD MAINTENANCE: Plow Truck - The board finalized the purchase of a 2003 plow truck with 199,000 miles, and a 30-day 10000-mile warranty from NorthStar Truck Sales, \$23995.50.

Salting/sanding – A motion by J Barg, seconded by C Converse to approve the purchase of salt/sand from Cass County Highway Department, D Johnson will contact the southern Cass County Garage when he needs salt/sand, motion carried unanimously.

NEW BUSINESS: Sale of 1994 John Deere 770 BH Grader – The board discussed selling the 1994 John Deer 770 BH Grader. The Clerk will put a “for sale” ad in the Staples World, Brainerd Dispatch, and Morrison County Record. The ad will read as follows:

For Sale: John Deere 770 BH Grader, runs and drives as it should, decent tires, some oil leaks and seeps, 14000 hours, good useable. More info contact: 218/851-7502 Jason. Quotes accepted at May Township Hall until 7:00 p.m. March 14, 2022. The board reserves the right to accept or reject any or all quote
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Pre and Post Equipment Inspection - M Breneman asked if we should have a pre and post equipment inspection on the grader and plow truck each time it is taken out. Discussion followed. A motion by J Barg, seconded by C Converse to have D Johnson find a pre and post inspection form to use for the plow truck and the grader, carried unanimously.

Bathroom Sheetrock Taping – Discussion was held on who to hire to tape the new bathroom in the new maintenance garage. A motion by M Breneman, seconded by C Converse to hire Randy Resch, to tape the new maintenance garage bathroom at an approximate cost of \$600, carried unanimously.

Bathroom Completion – The board hired Dennis Moon to sheetrock the bathroom. Mark Breneman was authorized to purchase the fixtures, doors, etc. for the new bathroom.

2022 Budget - The board reviewed a budget for 2021 and projected budget for 2022. No action taken.

2023 Levy - Discussion was held on the proposed levy for 2023. The board reviewed and will suggest the following category changes: General Fund, \$45800.00; Road and Bridge Fund, \$176000.00; Fire Fund, \$28000.00; \$Building Fund, \$25200.00. Total proposed levy \$275000.00.

Annual Meeting Notice - The Clerk was asked to place an ad in the Staples World stating when and where the annual meeting will be held. The annual meeting is March 8, 2022, 7:00 p.m. May Township Hall.

Treasurer Workshop – B Ausland asked to attend 6 on-line workshops. Discussion followed. A motion by J Barg, seconded by M Breneman to pay \$25 each for 6 workshops for the treasurer including time, carried unanimously.

Printer – B Ausland stated the printer/copier is not working we need a new one. She presented a proposed option for an Epson 4830 WorkForce. Discussion followed. A motion by M Breneman, seconded by J Barg to purchase a new printer/copier at an approximate cost of \$219, carried unanimously.

OTHER BUSINESS: The Minnesota Association of Township will start a new section in their quarterly magazine which will list surplus supplies from townships in Minnesota that may be purchased by other townships.

ADJOURNMENT: A motion by C Converse, seconded by M Breneman to adjourn the meeting at 8:50 p.m. carried unanimously.

Respectfully Submitted,

Jason Barg
Jason Barg, Chairman

Bianca Wyffels
Bianca Wyffels, Clerk