

MAY TOWNSHIP MINUTES
5834 112th Street
Pillager, MN 56473
March 14, 2022

Elected Members Present: Supervisors - Mark Breneman, Chad Converse, Jason Barg
Clerk – Bianca Wyffels
Treasurer – Beth Ausland
Employees Present: Dave Johnson
Employees Absent: Dennis Moon
Others Present: Clint VanVickle, Jason Keehr, Mike Vanhvel, Walt Richmond

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasure were present for questions.

CALL TO ORDER: J Barg called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

SALE AND/OR AUCTION OF GRADER: According to the agenda, the first item of business was to open quotes received for the sale of the 1994 BH770 grader. Clerk stated there were no quotes received to open. Therefore, J Barg appointed C Converse to be May Township’s auctioneer. The auction of the BH770 grader began at 7:10 p.m. Bids were recorded by the clerk and treasurer. The audience present to bid on the grader were: Clint VanVickle, Mike Vanhvel, and Jason Keehr.

C Converse opened the auction with a request for \$15,000. Auction bids were made up to \$26000. No more bids were received after this. The winning bid was \$26000 by Clint VanVickle. The action was stopped at 7:25 p.m. Mr. VanVickle wrote a check to the township for \$26000 and it was given to the treasurer for deposit. The Clerk was asked to create a “bill of sale”. The “bill of sale” will be mailed to Clint VanVickle early next week.

COMMENTS FROM VISITORS: Walt Richmond, Fairview Township – Mr. Richmond was here representing Fairview Township. He asked if May Township would be interested in snowplowing 45th Avenue, a black topped town line road, between 108th Street and 112th Street. Drifting snow is a problem along this road. He has asked Cass County if they would be interested in planting a “living” snow fence (trees), they were not. Discussion followed. A motion by C Converse, seconded by J Barg to snowplow and mow ditches on 45th Avenue, where it is black topped (between May Township section 19 and 24) for an hourly rate or cost, carried unanimously. Fairview Township will send May Township a contract for purchased services.

APPROVE AGENDA: A motion by C Converse, seconded by M Breneman to approve the agenda with the addition of work sink in maintenance garage, carried unanimously.

TREASURER’S REPORT: Treasurer’s report – A motion by J Barg, seconded by M Breneman to approve the March 2022 treasurers report as presented subject to audit, carried unanimously.

\$ 272553.99 January 2022 ending balance
\$ 32278.27 February 2022 Receipts

\$ 22693.16 February 2022 Outstanding check
\$ - 39432.48 February 2022 Disbursements
\$ 288092.94 February 2022 ending balance **all general fund accounts**

\$ 43969.32 **Checking** balance
\$ 143553.96 **Savings** balance
\$ 47041.16 **Grader savings** balance

\$ 5729.01 February 2022 balance **maintenance shop/building fund.**
\$ 48801.27 February 2022 balance **ARPA funds**

PAY BILLS: The clerk and treasurer presented payroll and disbursement claims. The board reviewed. A motion by J Barg, seconded by M Breneman to approve PR Liabilities, wire transfers, check/claims/payroll, unanimously.

BUDGET REVIEW: B Ausland, Treasurer, presented a budget spreadsheet for board review. They asked B Ausland to make some changes and present as an excel spreadsheet next meeting. No other action taken.

CLERKS REPORT: Re-Organization - A motion by J Barg, seconded by C Converse to approve the expansion of Official Depository to include the Mid-Minnesota Federal Credit Union and expand the Official Signatures to include the names of the persons on the signature cards, carried unanimously.

Annual Audit Meeting – A motion by J Barg, seconded by C Converse to approve the Annual Audit Meeting Minutes January 2022, carried unanimously.

February 7 2022 Meeting Minutes – A motion by C Converse, seconded by M Breneman to approve the February 7 2022 meeting minutes with corrections, carried unanimously.

Annual Meeting Minutes: The board reviewed the minutes of the annual meeting. Discussion followed. No action was taken. Minutes will be approved at the next annual meeting.

OTHER REPORTS:

Motley Fire Department – No report.

Pillager Fire Department – Thirty-three (33) runs in February. Retirement contribution changed from \$4000 to \$4800 per year.

Pillager Park Board – Park Board met on Thursday.

ROAD MAINTENANCE: D Johnson was asked to stock up on oil and filters for the grader and the truck. He will check with Midwest Machinery, NAPA and RDO. Snowplowing “benching” was a topic of discussion. No action was needed. Spring road review was discussed. It is on hold until roads are free of snow and frost.

Mailboxes – C Converse asked to have the mailbox ordinance included with the driveway permit application. The Clerk will make this change.

BUILDING MAINTENANCE: Wash Sink – A motion by J Barg, seconded by C Converse to have M Breneman purchase a work sink from Home Depot, along with a hose, fittings and a cabinet, carried unanimously. A

motion by J Barg, seconded by C Converse to approve paying for water testing for the new maintenance building, carried unanimously. After the sink is in and water evaluated, the board agreed to hire a plumber to connect it all.

Discussion was held on a pressure washer. No action taken at this meeting.

NEW BUSINESS: Assessment Meeting – May Township Board of Appeals and Equalization meeting will be April 4 2022, Noon, at the May Township Hall. A motion by J Barg, seconded by M Breneman to post the meeting in the Staples World, carried unanimously.

Short Courses – Minnesota Association of Township Short Courses will be held by zoom on March 14, 15, and 16 2022. A motion by C Converse, seconded by J Barg to pay \$17 per hour to elected officials to attend these meetings, carried unanimously.

Conflict of Interest – The Clerk asked the board to sign Conflict of Interest resolutions. All elected officials have signed the resolutions.

ARPA Grant – The Clerk stated the board will need to choose the following persons to represent them the ARPA Grant funding and filing.

Account Administrator: Bianca Wyffels

Point of Contact for Reporting: Beth Ausland

Authorized Representative for Reporting: Chad Converse

Weed Grant - The Clerk updated the board on the WEED grant. The funds are available and ready for request.

Polling Place Resolution – A motion by C Converse, seconded by M Breneman to approve the 2022 Polling Place Resolution, carried unanimously.

Driveway Access Permit – The Clerk stated Phil Ligneel filled out an application for a field access (driveway permit) at the annual meeting. J Barg will contact Mr. Ligneel to collect the \$150 permit fee.

MNDOT Mapping Request - C Converse will call MnDOT regarding an email received by the Clerk in reference to mapping in May Township. No other action taken at this time.

Mailbox Key – The Clerk stated the retired mail carrier returned the key to May Townships mailbox. She asked if the board would like the key given to the new postmaster. The board agreed to send to the new mail carrier.

OTHER BUSINESS: Life Insurance – The clerk received an application from the Minnesota Benefits Association for elected official life insurance. The board will not be paying for life insurance at this time.

Cass County Historical Society – A motion by C Converse, seconded by M Breneman to donate \$150 to the Cass County Historical Society, carried unanimously.

ADJOURNMENT: A motion by C Converse, seconded by M Breneman to adjourn the meeting at 8:45 p.m. carried unanimously.

Respectfully Submitted,

Jason Barg
Jason Barg, Chairman

Bianca Wyffels
Bianca Wyffels, Clerk