

May Township Minutes
5834 112th Street
Pillager, MN 56473
October 10, 2022

Elected Members Present: Supervisors - Chad Converse, Jason Barg, Mark Breneman
Elected Members Absent: None
Treasurer – Beth Ausland
Clerk – Bianca Wyffels
Employees Present: Dave Johnson
Employees Absent: Dennis Moon
Others Present: Kim Lewis, David Horn, Allen Marshall

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasure were present for questions.

CALL TO ORDER: J Barg called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

APPROVE AGENDA: A motion by C Converse, seconded by M Breneman to approve the agenda with the addition 96th, blades for truck/grader, fall road review, sprayer, carried unanimously.

MEETING MINUTES: A motion by M Breneman, seconded by C Converse to approve the September 12, 2022, minutes carried unanimously.

TREASURER’S REPORT: Treasurer’s report– A motion by M Breneman, seconded by C Converse to approve the October 2022 treasurers report as presented subject to audit, carried unanimously.

\$ 84081.27	General	Checking balance
\$ 82656.52	Savings	balance
\$ 49063.94	Grader Savings	balance
\$ 97626.77	ARPA	Funding
\$ 313428.50	Total Funds	

PAY BILLS: The clerk and treasurer presented payroll and disbursement claims. The board reviewed. A motion by C Converse, seconded by M Breneman to approve PR Liabilities, wire transfers, check/claims/payroll, unanimously.

BUDGET REVIEW: B Ausland presented an updated budget for board review. Discussion followed. No action needed.

COMMENTS FROM VISITORS:

Dave Horn – Questions regarding Bridgeman Cemetery. He asked the board to purchase a metal detector to help locate corner markers. 100th Street minimum maintenance road needs more gravel. 49th Avenue S of CSHA 34 has a fallen tree that needs to be removed. J Barg will push tree off 49th Avenue.

Kim Lewis – read her concerns to the board. Her concerns were: 1. Proposals for township work should be consistent and handled the same every time, 2. Open meeting laws are being broken. Examples were brought up, 3. 108th Street project: only one person on this section of road why so much money being spent on it, Township should have a Road and Bridge project plan: one year, three years, five years, 4. At the 2021 Annual Meeting an extra \$50000 was levied and designated for the purpose of taring roads what is happening with these funds is this \$50000 above the \$169000 designated for road and bridge?

Al Marshall – Timeline for paving 124th Street. Pile of wood needs to be removed from road or given away.

OTHER REPORTS:

Motley Fire Department – One motor vehicle calls in August and none in September.

Pillager Fire Department – No report this month.

Pillager Park Board – Starting to close the park. DNR will remove old pier and sell in the Spring.

ROAD MAINTENANCE:

Blades for Grader and Truck – The board discussed the need for new snowplow blades for the grader and the dump truck. Discussion followed. A motion by C Converse, seconded by J Barg to approve the purchase of new blades for the grader and dump truck, to have Dave Johnson get quotes and to have J Barg to review the quotes and approve the purchase, carried unanimously.

96th Street Project - Ideal Construction LLC has started work on 96th Street per quote received and approved in June 2022 (\$21800.00). C Converse was assigned this project. C Converse stated we are not able to use the fill from the adjacent township road, per their board, as anticipated. Therefore, Ideal Construction LLC will have to raise the road by bringing in fill. The following three options were presented:

1. Use what fill dirt is available on May Township side of road, no extra charge, but the quantity is not sufficient to meet the 8-inch required amount for this project.
2. Haul pit run material from Ideal's pit at an extra charge of \$6000 to comply with the requirement of placing 8 inches of fill material on road. (Running surface graveling may be done at some time in the future from the May Township crushed gravel stockpile outside of this contract).
3. Haul pit run material from Ideal's pit –and add 4 inches of class 5 gravel from their pit, extra charge \$8700.

Discussion followed. A motion by C Converse, seconded by J Barg to revised Ideal Construction LLC Quote to include option 2, carried unanimously.

124th Street – J Barg presented the final draft of the 124th Street (west of Hwy 64) Feasibility Report from WSB & Associates. The board reviewed the draft feasibility report. No changes were made a final report will be presented at the next meeting.

After the final feasibility study is received and approved letters of agreement will be sent to persons on 124th Street stating their share of the 60% assessment, the payback period and interest rate. If these individuals agree with the assessment, they will be asked to sign the agreement. When agreements are signed the board will move forward with their plan to pave this section of 124th in the Spring of 2023.

40% = \$31503.30 Township

60% = \$47255.70 Assessment

Culvert – A motion by J Barg, seconded by M Breneman to purchase 2 – 15” x 22’; 1 - 18” x 22’; 2 – 18” x 32’; 3- 24”x32’, culverts plus bands and aprons for the 108 Street project, plus having extra culvers on hand for future use. and gave C Converse permission to make this purchase, and the Clerk pay this invoice when it is received, carried unanimously.

Traffic Counts – C Converse presented new traffic counts with additional information that was received from the state’s traffic counts on three of the railroad crossings in May Township.

132 nd Street – 34E	71 vehicles a day	53 rd Avenue – 51N	17 vehicles a day
53 rd Avenue – 51N	17 vehicles a day	53 rd Avenue – 50N	38 vehicles a day
53 rd Avenue – Railroad	62 vehicles a day	116 th Street – 18E	19 vehicles a day
57 th Avenue – 46S	32 vehicles a day	116 th Street – 17E	27 vehicles a day
57 th Avenue - Railroad	10 vehicles a day	104 th Street – 8E	28 vehicles a day
126 th Street – 29W	25 vehicles a day	49 th Avenue – 57N	23 vehicles a day
124 th Street – 22W	160 vehicles a day	65 th Avenue – 44N	37 vehicles a day
100 th Street – 3W	15 vehicles a day	65 th Avenue – 41S	105 vehicles a day
61 st Avenue - Railroad	137 vehicles a day	Red River Trail	87 vehicles a day (east end)

Winter Brush Cutting - Cal Disterhaupt is not available for winter brush cutting. The board will continue to look for someone or a company to brush cut in the winter.

NEW BUSINESS:

Minnesota Association of Township training – B Wyffels presented an “ongoing training” schedule from the Minnesota Association of Townships. They will hold end-of-year training along with Board of Appeals training. Sessions begin October 31 and end December 1, 2022. No board members will be attending. A motion by C Converse, seconded by J Barg to approve sending the clerk and treasurer to the “ongoing training” from MAT and to pay mileage, meals, registration, carried unanimously.

MAT Annual Conference – B Wyffels passed out the registration forms for the MAT 2022 Annual Conference. The conference is October 14 and 15. No board members will be attending.

WSB & Associates Inc Agreement – A motion by C Converse, seconded by J Barg to approve the agreement with WSB & Associates Inc for professional services regarding the proposed 124th Street paving project. The scope of the agreement will be to create a feasibility report, prepare assessment roll (preliminary and final), attend township meetings to assure hearing and assessment meetings take place in a timely manner, answer questions, etc., motion carried unanimously.

Metal Detector – D Horn, Bridgeman Cemetery, asked the board to purchase a new metal detector. Discussion followed. The board agreed this purchase is necessary to locate markers during the winter and when grass has grown over them. A motion by M Breneman, seconded by C Converse to look for the best price and to purchase a new metal detector, carried unanimously.

2023 Polling Place Resolution – B Wyffels presented the 2023 Polling Place Resolution. The board reviewed. There are no changes. May Township will continue to hold their elections at the May Township Hall. A motion by C Converse, seconded by J Barg to approve the 2023 Polling Place Resolution as presented stating the May Township Polling Place is May Township Hall at 5834 112th Street SW, Pillager, MN 56473, carried unanimously.

Fall Road Review – C Converse suggested the board review the township roads in the fall as well as in the spring. A motion by C Converse, seconded by J Barg to conduct a fall road review on November 4, 2022, beginning at 9:00 a.m. starting from the May Township Hall, carried unanimously.

OLD BUSINESS: Election – B Wyffels stated the election is approaching fast, November 8, 2022. The election judges have been chosen and have accepted their schedule. C Converse asked the board to place a classified ad in the legal section of the Staples World explaining the need for the 2 questions on the ballot. A motion by C Converse, seconded by J Barg to place the following legal ad in the Staples World, carried unanimously.

This year, in addition to voting for the two Supervisor positions on your May Township Ballot, you will see the following two Ballot questions:

Shall Option B, providing for the appointment of the **Clerk** by the Town Board be adopted for the Government of the Town? Yes/No

Shall Option B, providing for the appointment of the **Treasurer** by the Town Board be adopted for the Government of the Town? Yes/No

A lack of interest by May Township residents to seek the Office of Treasurer has prompted these two Ballot questions. This would allow the Town Board to hire a non-resident of the Township to fill either of these positions. Currently, both Sylvan and Fairview Townships are successfully using these options. If you have any questions in this regard, please contact the May Township Clerk or the May Township Supervisors.

Sprayer Licensing – J Barg has passed his MN Pesticide Applicator License test.

OTHER BUSINESS: D Johnson stated the shop has a few pit cracks in the concrete. The board asked him to fix them. He was also asked to paint the handicapped accessible ramp and to fix the beginning step/ramp for wheelchairs. J Barg will talk to VanVickle Masonry again to try to finalize a date the roof and insulation will be fixed.

CONTINUATION OF MEETING: A motion by J Barg, seconded by M Breneman to stop this meeting at 8:45 p.m. and continue it beginning at 7:00 p.m. on October 24, 2022, carried unanimously.

CONTINUATION MEETING: Members present: Jason Barg, Chad Converse, Bianca Wyffels
A motion by J Barg, seconded by C Converse to open the continuation meeting at 7:08 p.m. on October 24, 2022, carried unanimously.

124th Street – The board started the meeting with a discussion on the proposed feasibility study for 124th Street. Several issues were discussed. A motion by J Barg, seconded by C Converse to invite the residents who will receive an assessment for 124th Street taring to a meeting on November 7 2022 at 7:00 p.m. at the May Township Hall, carried unanimously. J Barg will create a letter regarding this meeting and hand deliver to each residential property along 124th Street with an assessment potential.

Annexation Issue: C Converse presented a letter from the Minnesota Association of Townships. Minnesota Association of Townships is concerned that the annexation law gives cities many more advantages over townships. The standing law gives cities the right to annex township land WITHOUT agreement from the township or landowners AND the right to take land without intention for development. Cities are using this law to add new property tax base to their revenues. Discussion followed; no action was taken. The board will continue to monitor this practice through the Minnesota Association of Townships.

Contractor List – J Barg asked if there was a list of contractors in the area who do small construction jobs. He stated there are several small construction jobs needing to be completed at the Township Hall. Discussion followed; C Converse was directed to Central Building Supply for their list of contractors.

ADJOURNMENT: A motion by J Barg, seconded by C Converse to adjourn the meeting at 7:45 p.m., carried unanimously.

Respectfully Submitted,

Jason Barg

Jason Barg, Chairman

Bianca Wyffels

Bianca Wyffels, Clerk