

**May Township Minutes**  
**5834 112<sup>th</sup> Street**  
**Pillager, MN 56473**  
**June 3, 2023**

Elected Members Present: Supervisors - Chad Converse, Jason Barg, Mark Breneman  
Elected Members Absent: None  
Treasurer – Beth Ausland  
Clerk – Bianca Wyffels  
Employees Present: Dave Johnson  
Employees Absent: Dennis Moon  
Others Present: None

**INVOICE REVIEW PRIOR TO MEETING** – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasure were present for questions.

**CALL TO ORDER:** J Barg called the meeting to order at 7:04 p.m.

**PLEDGE OF ALLEGIANCE:** Pledge of Allegiance was recited.

**APPROVE AGENDA:** A motion by M Breneman, seconded by C Converse to approve the agenda with the addition of roadside mowing and initial stamps, carried unanimously.

**MEETING MINUTES:** A motion by M Breneman, seconded by C Converse to approve the February 13 2023, minutes, carried unanimously.

**TREASURER’S REPORT:** Treasurer’s report– A motion by M Breneman, seconded by C Converse to approve the March 2023 treasurers report (February 2023 data) as presented subject to audit, carried unanimously.

\$ 37167.06	<b>General</b>	Checking balance
\$ 184466.09	<b>General Saving</b>	balance
\$ 16970.20	<b>Grader Saving</b>	balance
\$ 42425.09	<b>ARPA</b>	Funding
<u>\$ 281028.84</u>	<b>Total Funds</b>	

**PAY BILLS:** The clerk and treasurer presented payroll and disbursement claims. The board reviewed. A motion by C Converse, seconded by J Barg to approve PR Liabilities, wire transfers, check/claims/payroll, unanimously.

**BUDGET REVIEW:** No report this month.

**COMMENTS FROM VISITORS:**

**Chuck Arens** - Interested in paving 124<sup>th</sup> Street, has received the letter from May Township board showing potential assessment amount.

**Alan Marshal** – what happening with 124<sup>th</sup> Street paving project. The road seems to be narrow around the curve after ditching occurred last year. Can this be checked? Vehicles are still going too fast, there have been several people have needed to be pulled out of the ditch this winter. Can a speed limit sign be put up to slow traffic down?

## **OTHER REPORTS:**

**Motley Fire Department** – C Converse stated there was 1 fire, 1 motor vehicle, and 3 medical runs in May Township.

**Pillager Fire Department** – J Barg reported there were no calls in May Township. To purchase a new truck, they must take a loan out. Truck will be delivered in two years. Wondering if we should continue to support two fire departments. Discussion followed, tabled.

**Pillager Park Board** – B Wyffels presented minutes and a Park Board budget.

## **ROAD MAINTENANCE:**

**124th Street** – J Barg stated he has delivered letters to most of the residents on 124<sup>th</sup> Street. He is still waiting for a response from some of the residents regarding the assessment of their property for paving the road. Tabled until April 2023 meeting.

**Backhoe** – C Converse presented several ads for a backhoe. He gave them to J Barg who will continue to look for a used backhoe for May Township.

**Quote for New Work** – C Converse presented a potential quote for spring road work. M Breneman would like to wait until May to send out the quote as there is a lot of snow on the ground and wonders how a contractor would be able to give a correct estimate for work. C Converse asked that the quote be sent soon as it will give the township a better chance to ascertain a contractor and have the work completed this summer or early fall.

The following quote for spring road work will be sent:

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### **45<sup>th</sup> Avenue**

- 1: 325 feet-Ditch and build up existing road with ditch material – add culvert
- 2: 750 feet-Ditch plus cut hill 4 feet to build up existing road (by pond on north side)
- 3: 400 feet-Ditch and build up existing road with ditch material – add culvert for driveway (south side of pond)
- 4: 200 feet-Ditch and build up existing road with ditch material

### **116<sup>th</sup> Street**

- 5: 585 feet-Ditch southside and build up existing road with ditch material

**Note:** Culverts are supplied by the Township, but hauling from the Town Hall to the job site is the responsibility of the contractor and locates are the responsibility of the contractor.

### **This project has a completion date of no later than October 15, 2023**

If unable to meet the October completion date you may still submit a quote with your proposed completion date. Those meeting the October 15 date and/or with the lowest cost Quote will be given preference.

### **Quotes must be received by the May Township Clerk by 7:30 pm May 8, 2023**

Please quote each road project individually by number/name and also quote a lump sum to complete all 5 projects. May Township may choose to select individual Ditch quotes or the lump sum quote of all projects or reject some or all of the quotes.

The Clerk will mail quote form to: VanVickle Excavating, J&L Trucking, Ideal Construction, Swenson Aggregate, Mid Minnesota Excavating, and Cal Distrerhaupt.

**Road Side Mowing** - C Converse presented a pamphlet from Doug Johnson Tree Service out of Wadena. He stated they would like to be considered for mowing, ditch cutting, etc. No action taken.

**NEW BUSINESS: Board Member Initial Stamps** – B Wyffels suggested the board purchase stamps for the purpose of initialing invoices. She stated the invoices are separated from the “claims list for approval” for filing purposes leaving no board approval attached to the claim form. Discussion followed. The board agreed to purchase “initial signature stamps” for each board member for this purpose.

**Annual Report** – B Wyffels and B Ausland presented the annual report to the board which will be presented to the residents at the annual meeting March 14, 2023. Discussion was held on revenues, disbursements, reports, etc.

**ADJOURNMENT:** A motion by C Converse, seconded by J Barg to adjourn the meeting at 8:21 p.m., carried unanimously.

Respectfully Submitted,

Jason Barg

Jason Barg, Chairman

Bianca Wyffels

Bianca Wyffels, Clerk