

May Township Minutes
5834 112th Street
Pillager, MN 56473
May 8 and 15 2023

Elected Members Present: Supervisors - Chad Converse, Jason Barg, Mark Breneman
Elected Members Absent: None
Treasurer – Beth Ausland
Clerk – Bianca Wyffels
Employees Present: Dave Johnson, Glenn Moon
Employees Absent: None
Others Present: Michelle and Alen Marshall, Cal Disterhaupt, Cole Christiansen, Jake Levig

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasurer were present for questions.

CALL TO ORDER: J Barg called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

APPROVE AGENDA: A motion by C Converse, seconded by M Breneman to approve the agenda with the addition of township map update, carried unanimously.

MEETING MINUTES: A motion by C Converse, seconded by M Breneman to approve the April 10, 2023 minutes, carried unanimously.

TREASURER’S REPORT: Treasurer’s report– A motion by M Breneman, seconded by C Converse to approve the May 2023 treasurers report (April 2023 data) as presented subject to audit, carried unanimously.

\$ 59494.34 **General** Checking balance
\$ 110641.02 **General Saving** balance
\$ 42062.65 Grader **Saving** balance.
\$ 42461.35 **ARPA** Funding
\$ 254659.36 **Total Funds**

PAY BILLS: The clerk and treasurer presented payroll and disbursement claims. The board reviewed. A motion by J Barg, seconded by C Converse to approve PR Liabilities, wire transfers, check/claims/payroll, unanimously.

BUDGET REVIEW: Report was reviewed by the treasurer. Discussion followed.

COMMENTS FROM VISITORS:

Alan and Michelle Marshal – here to listen to board discussion and decisions regarding 124th Street.

Cal Disterhaupt – no issues.

Cole Christiansen – no issues.

Jake Levig – 116th Street east/west ditching, does he need to move fence? The board stated he would not need to move the fence.

Doug Barnett – was not present but had a concern on 116th Street and ditching. J Barg stated he had a conversation with Mr. Barnett this past week. He reviewed, with D Barnett, the townships road project which includes ditching by D. Barnett’s property. No more discussion was needed.

OTHER REPORTS:

Motley Fire Department – C Converse - No runs in May Township.

Pillager Fire Department – J Barg - One medical run. Talking to the Sheriff Department regarding a process for first responders. Sometimes more than one organization is sent out and maybe should not be. Might need another fire house in another location soon as the area covered has expanded significantly.

Pillager Park Board – B Wyffels fishing pier is out.

ROAD MAINTENANCE:

Backhoe – J Barg found a backhoe. 2005 John Deere 310SG 4 X 4 Backhoe Loader. Purchased from Iron Planet (Ritchie Brothers), Sturgeon Lake Minnesota. \$30,500.00. A motion by J Barg, seconded by C Converse to wire the payment of \$30,500 to Iron Planet (Ritchie Brothers) for the purchase of the 2005 John Deere 310SG 4 X 4 Backhoe Loader, carried unanimously.

71st Street – Garbage trucks having trouble turning around on 71st Street. Can they use the apron on the road to turn. Yes.

Open Bids – 7:30 p.m. the board stopped to open the bids for the 45th and 116th Street project which had previously been posted and mailed to the following contractors: Mid-Minn Excavation, VanVickle Excavating, LLC., Ideal Construction, Cal’s Excavation, JL Trucking, Swenson Construction.

Two bids were received and opened by the clerk at 7:30 p.m. on May 8 2023:

VanVickle Excavating, LLC - \$54640.00

Mid-Minn Excavation - \$19959.00

Discussion followed. The board called Mid-Minn Excavation for further explanation of the low bid. There was no ditching on the bid for #3 and #5. Mid-Minn assured the board they can do the work for the bid price including the ditching. A motion by C Converse, seconded by M Breneman to approve the bid from Mid-Minn Excavation as opened for the following project, carried unanimously.

45TH Ave:

One: Ditching on the west side is approximately 325 feet

Ditching on the east side is approximately 280 feet. Starts at north stake and ends just north of existing driveway leaving the existing driveway intact. 45th Avenue culvert is a 24” x ___ ft culvert.

Two: Ditch on the west side is approximately 750 feet, also connects with ditching of #1.

Ditching on the east side is approximately 640 feet and starts just south of existing driveway going south. Ditching will have to balance with the 4 ft road hill cut. Add 24” culvert x approximately 42 feet) to balance the flow of water on both sides of the pond.

Three: Driveaway culvert on west side (18” x ___ ft) Add additional Driveaway culvert on east side (18” x ___ ft) for woods road

Four: 230 feet starting at south stake **going north** to north stake for this section. 170 feet starting as south stake **going north** to north stake for this section.

116th Street:

Five: Add 18” x ___ ft culvert for woods driveway.

Chloride – M Breneman would like to add 57th Avenue to the roads receiving chloride treatment this summer. Discussion followed. A motion by M Breneman, seconded by J Barg to approve adding chloride to 57th Avenue SW this summer, carried with C Converse voting no.

108th Street - M Breneman is concerned about spring washouts. Brushing is a priority for him.

Road Review Minutes – A motion by C Converse, seconded by J Barg to approve the April 26 and 29 2023 road review minutes, carried unanimously.

124th Street – Possible assessment on 124th Street was a topic of discussion again. The board discussed and agreed to a 10-year loan plan with 5% interest for those that cannot pay the assessment immediately. The assessment will be \$1687.80 per listed household.

A motion by C Converse, seconded by J Barg to hold a hearing on assessing 124th street. The hearing will be posted on May 24th and May 31st, 2023 in the Staples World. The hearing to commence on June 3, 2023 at 10:00 a.m., carried unanimously. (The time in this motion was changed at the “continuation” meeting May 15, 2023.)

NEW BUSINESS: Bridgeman Cemetery – B Wyffels presented a letter from VanVickle Lawn Care. VanVickle Lawn Care has been sold to Blue Ox Lawn Care. B Wyffels presented a contract from Blue Ox Lawn Care for the spring, summer and fall seasons. The contract is for \$190 per Cemetery mowing. The contract also included mowing the May Township Hall. Discussion followed. A motion by C Converse, seconded by M Breneman to approve the use of Blue Ox Lawn Care for Bridgeman Cemetery, once a week, \$190 per week, from May – October, 2023, carried unanimously. D Johnson said he would be able to mow the lawn at May Township this year.

Deputy Clerk – B Wyffels asked the board to approve paying the Deputy Clerk general wages when the clerk is unable to take minutes. Discussion followed on how this would work for the clerk’s wages. The clerks’ wages will not be changed when the Deputy Clerk takes minutes. A motion by J Barg, seconded by M Breneman to approve paying the Deputy Clerk \$50 per meeting to take minutes for the clerk occasionally, carried unanimously.

Fire Safe – B Wyffels asked if the board would purchase a fire safe for the township hall. The fire safe would hold all permanent records and be a safer environment in the event a fire should occur. Discussion followed. The board asked B Wyffels to search for a fire safe for the township.

Township Map – A motion by C Converse, seconded by J Barg to approve the new township map created by Cass County (Jessica Watts) and reviewed by C Converse, carried unanimously.

ARPA – B Wyffels stated she has turned in the April quarterly report for ARPA. She also asked that the board approve the use of the remaining monies as soon as possible.

CONTINUEATION OF MEETING: A motion by J Barg, seconded by C Converse to continue this meeting on May 15 2023 at 7:00 p.m. at the May Township Hall, carried unanimously.

CONTINUEATION MEETING MAY 15 2023 7:00 p.m. May Township Hall:

Members present: M Breneman, J Barg, C Converse

Clerk – Bianca Wyffels

Visitors – Cal Disterhaupt, Marvin Winscher

Pledge of Allegiance was recited.

The meeting opened with the discussion on 124th Street Paving Project.

Order for Improvements and Preparation of Plans:

A motion by J Barg, seconded by M Breneman to approve resolution 2022.10.10-02, carried unanimously.

**May Township, Cass County, Minnesota
Resolution #2022-10.10-02**

RESOLUTION – ORDERING IMPROVEMENT AND PREPARATION OF PLANS

WHEREAS, by resolution of the town board of the Town of May, adopted May 8, 2023. A date was set for a hearing on the proposed improvement consisting of 124th Street between Hwy 64 and 71st Street SW, and;

WHEREAS, ten days' mailed notice and two weeks' published notice of hearing was given, and the hearing was conducted on June 3, 2023, and all persons wishing to do so were given an opportunity to be heard.

NOW THEREFORE BE IT RESOLVED, by the board of the town of May, Minnesota

1. The improvement is detailed in the feasibility report is necessary, cost-effective, and feasible.
2. The improvement is hereby ordered.
3. Anderson Brothers Construction Company is hereby designated engineer for this improvement and is directed to appropriate prepare plans and specifications.

Rescind Motion: A motion was made by J Barg, seconded by M Breneman to rescind the following motion: A motion by C Converse, seconded by J Barg to hold a hearing on assessing 124th street, posting on May 24th and May 31st, with the hearing to commence on June 3, 2023 at 10:00 a.m., carried unanimously; to change the meeting time from 10:00 a.m. to 7:00 p.m., carried unanimously.

Resolution Receiving Preliminary Report and Calling Public Hearing on 124th Street SW Road Improvements:

B Wyffels, Clerk, stated Stephanie Nelson-Everson, Breen and Persons Law Offices who created the following resolution and public hearing notice. She mailed out notices to those people on 124th Street which will be affected by the assessment. It was discovered that the assessment notice had been sent to a few people erroneously. No change needs to be made as it does not affect the notice or the hearing.

After discussion the following resolution was approved by the board including Notice of Public Hearing on Improvements.

J Barg made the following motion to approve the Notice of Public Hearing on Improvements:

RESOLUTION RECEIVING PRELIMINARY REPORT
AND CALLING PUBLIC HEARING ON
124th STREET SW ROAD IMPROVEMENTS OF 2023

Culvert Order – A motion by J Barg, seconded by C Converse to order the culverts the township will need for summer projects, carried unanimously. C Converse will order the culverts.

2023 Road Projects: C Converse presented a list of potential 2023 road projects. The board will review at a future meeting.

Cal's Excavating – Cal Disterhaupt presented his hourly wage for 2023. \$55 Manual Labor; \$125 Excavator or skid-steer. A motion by C Converse, seconded by J Barg to approve culverts on the following roads: 100th Street (3W), 100th Street (4E) – two culverts, 108th Street (12E), carried unanimously.

ADJOURNMENT: A motion by C Converse, seconded by J Barg to adjourn the meeting at 8:30 p.m., carried unanimously.

Respectfully Submitted,

Jason Barg
Jason Barg, Chairman

Bianca Wyffels
Bianca Wyffels, Clerk