

May Township Minutes
5834 112th Street
Pillager, MN 56473
January 8 2024

Elected Members Present: Supervisors - Jason Barg, Mark Breneman, Chad Converse

Elected Members Absent: None

Treasurer – Beth Ausland

Clerk – Bianca Wyffels

Employees Present: Dave Johnson (road maintenance)

Employees Absent: Glenn Moon (road maintenance)

Others Present: Allen Marshall

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasure were present for questions.

CALL TO ORDER: J Barg called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

APPROVE AGENDA: A motion by C Converse, seconded by M Breneman to approve the agenda with the addition of potential maintenance supervisor, carried unanimously.

MEETING MINUTES: A motion by C Converse seconded by J Barg to approve December 11 2023 meeting minutes, carried unanimously.

TREASURER’S REPORT: Treasurer’s report– A motion by J Barg, seconded by M Breneman to approve the January 2024 treasurers report (December 2023 data) as presented subject to audit, carried unanimously.

\$	22028.67	General	Checking balance
\$	110993.27	General Saving	balance
\$	42255.60	Grader Saving	balance
\$	22011.22	Special Saving	balance (124 th Street money from special assessment)
\$	197288.76	Total Funds	

PAY BILLS: The deputy clerk and treasurer presented payroll and disbursement claims. The board reviewed. A motion by J Barg, seconded by M Breneman to approve PR Liabilities, wire transfers, check/claims/payroll, carried unanimously.

OTHER REPORTS:

PARK BOARD: Closed up for the winter.

PILLAGER FIRE DEPARTMENT: Three medical runs. East Gull Lake would like a fire hall. Pillager is in discussions with them on the best way to accomplish this.

MOTLEY FIRE DEPARTMENT: One medical and one fire – November; One fire – December.

COMMENTS FROM VISITORS: Allen Marshall – weight limits on roads, speed limit on 124th Street. Township supervisors will look into getting some weight limit signs from Cass County for 124th Street.

ROAD MAINTENANCE: Sylvan Township – has paid the invoice from us for the shared road work.

Becker Township – Becker Township has responded to the invoice from May Township regarding the shared road project. They are not willing to pay for ½ of 707 yards of gravel. They said they have only agreed to 500 yards of gravel. Discussion followed. J Barg will call the chairman of Becker township to resolve the gravel issue and get back to the board.

100th Street – “Bridge Construction Replacement Plan” C Converse has been in contact with D Anderson from Cass County regarding the possibility of constructing a new bridge on 100th Street off Hwy 64 (Mosquito Creek). There is “bridge” funding through the state of Minnesota. To apply for this funding May Township has to have a plan approved and created by an engineer. Once the “plan” is approved by May Township, it will be sent to Cass County and they will submit to the state for potential funding.

C. Converse presented two bids from engineers on the “Bridge Construction Replacement Plan” 100th Street. The board agreed there is a huge financial difference between the two bids. C Converse will contact both companies to review the bid content and costs.

Widseth, Inc - \$8,000

Bolton & Mink - \$41,715

A motion by J Barg, seconded by M Breneman to give C Converse authority to enter into a contract with one of the above engineering companies on behalf of May Township, approving a cost of engineering up to \$12,000, carried unanimously.

Culverts – C Converse suggested the board order more culverts. Discussion followed on whether we should purchase directly from Contech or order through Cass County. It was stated Cass County adds 15% administrative costs to their invoices. It was also stated that Contech will add shipping to the order. Discussion followed. We need culverts in the near future, 15 inch and 18 inches.

OLD BUSINESS: Sick and Safe Time – The Clerk reminded the board January 1 2024 Sick and Safe Time started. According to the state of Minnesota each employee working 80 hours in a year shall receive sick and safe time. The Clerk and Treasurer have created a spreadsheet to track the time earned. Each employee will be paid their hourly rate for these hours. The uses of these hours are in the clerk’s office.

NEW BUSINESS: Grader Operator/Truck Driver – M Breneman stated he has been receiving calls asking to have the roads plowed more. It is the policy of May Township to plow snow at 4 inches. Discussion followed – on the idea of an additional grader operator/truck driver. C Converse will find another employee. A motion by J Barg, seconded by C Converse to approve hiring another employee to drive truck and operate the grader at a rate of \$25 per hour, carried unanimously.

Licenses – The Treasurer reminded the board she needs a copy of everyone license that will be driving township equipment.

ADJOURNMENT: A motion by C Converse, seconded by J Barg to adjourn the meeting at 8:05 p.m., carried unanimously.

Respectfully Submitted,

Jason Barg

Bianca Wyffels