

# MAY TOWNSHIP MINUTES

January 13 2025 Re-  
Organization Meeting May  
Town Hall 6:00 p.m.

Supervisors present: Jason Barg, Kim Lewis, Chad Converse Treasurer: Beth Ausland  
Clerk: Bianca Wyffels  
Others Present: Dave Johnson, Cal Disterhaupt

**CALL TO ORDER:** J Barg called the meeting to order at 6:10 p.m.

**APPROVE THE AGENDA:** A motion by C Converse, seconded K Lewis to approve the reorganization agenda, carried unanimously.

**CHAIRMAN and VICE-CHAIRMAN:** A motion by C Converse, seconded by K Lewis to appoint Jason Barg as Chairman of the board for the 2025 year, carried unanimously.

A motion by K Lewis, seconded J Barg to appoint Chad Converse as Vice-chairman of the board for the 2025 year, carried unanimously.

**RE-ORGANIZATION MINUTES 2024:** The 2024 re-organization minutes were presented for review.

**OFFICIAL NEWSPAPER -** A motion by C Converse, seconded by J Barg to set the official newspaper for legal notices for May Township as the Staples World, carried unanimously.

**OFFICIAL POSTING PLACE –** A motion by C Converse, seconded by K Lewis to set the official posting place at the May Township Hall, carried unanimously.

**OFFICIAL DEPOSITORY –** A motion by K Lewis, seconded by C Converse, to set the official depositories for May Township: Pine River State Bank, carried unanimously.

A motion by J Barg, seconded by C Converse, to approve Mid Minnesota Federal Credit Union as the depository for the credit cards, carried unanimously.

**OFFICIAL SIGNATURES –** A motion by C Converse, seconded by J Barg, to the approved the official signatures as follows, carried unanimously.

Elizabeth Ausland (Treasurer)

Bianca Wyffels (Clerk)

Jason Barg (Chairman)

Chad Converse (Vice-Chairman)

Becky Rassler (Deputy Clerk)

**PARK BOARD REPRESENTATIVE:** A motion by J Barg, seconded by C Converse, to appoint Kim Lewis as Park Board Representative, carried unanimously.

**MOTLEY FIRE DEPARTMENT:** A motion by J Barg, seconded by K Lewis to appoint **Chad Converse as our Motley Fire Department Representative**, carried unanimously.

**PILLAGER AREA FIRE DEPARTMENT:** A motion by C Converse, seconded by K Lewis to appoint **Jason Barg as our Pillager Area Fire Department Representative**, carried unanimously.

**MILEAGE RATE** – A motion by C Converse, seconded by J Barg to set the reimbursable mileage rate the same as the currant IRS rate, carried unanimously.

**SCHEDULE MAY TOWNSHIP HALL MEETINGS:** A motion by C Converse, seconded by J Barg to set regular township meetings on the second Monday of the month, each meeting begins at 7:00 p.m., with a second meeting on the fourth Monday of the month for June, July, and August, each meeting to begin at 7:00 p.m., carried unanimously.

Regular Meeting Dates:
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February 11, 2025

March 10, 2025

**March 11, 2025 (ANNUAL MEETING)**

April 14, 2025

May 12, 2025

June 9, 2025

June 23, 2025 (second meeting road issues only)

July 14, 2025

July 28, 2025 (second meeting road issues only)

August 11, 2025

August 25, 2025 (second meeting road issues only)

September 8, 2025

October 13, 2025

November 10, 2025

December 8, 2025

January 12, 2026

**APPROVE EMPLOYEE “AT WILL” CONTRACTS:** The 2025 “at will” contracts for Elizabeth Ausland, Bianca Wyffels and David Johnson were presented. The contracts were reviewed. Minor changes were made. A motion by J Barg, seconded by K Lewis to approve the 2025 “at will” contracts with the changes, carried unanimously.

**COMPENSATION AND WAGES: Supervisors** –A motion by J Barg, seconded by K Lewis to set the board chairman wages at **\$280.00** per month, the supervisors at **\$230.00** per month and to pay **\$50.00** per Park board, Motley Fire Department and Pillager Area Fire Department meeting, carried unanimously.

**Clerk and Treasurer** – A motion by C Converse, seconded by J Barg, set the **Treasurer** wages at **\$440.00 per month**, carried unanimously. A motion by C Converse, seconded by

J Barg to set the **Clerk's** wages at **\$440.00 per month**, carried unanimously. C Converse asked the clerk and treasurer to keep track of their time and report to the board.

**Equipment Operator** - A motion by J Barg, seconded by K Lewis to set the 2025 wages for May Township Equipment operator – Dave Johnson at **\$49800 annually** carried unanimously. This pay rate includes him attending scheduled Township Board meetings. Asked him to keep track of hours and roads worked on plus other work done and report to the board monthly.

Second Equipment Operator – A motion by C Converse, seconded by J Barg to set the pay for supervisor work on township roads at **\$27.00** per hour when using the grader, truck, backhoe etc., carried unanimously.

Temporary Equipment Operator – A motion by C Converse, seconded by J Barg to set the temporary operator wages at **\$25.00** per hour, carried unanimously.

General Labor - A motion by C Converse, seconded by J Barg to set the general labor wages at **\$22.00** per hour, carried unanimously.

**Election Judge** – A motion by C Converse, seconded by J Barg to set any needed 2025 election judge wages at **\$17.00** per hour and only mileage paid to non-township resident needed judges carried unanimously.

**RESOLUTIONS:** B Wyffels presented a copy of **all** resolutions approved during the past years. The board was asked to review. A motion by J Barg, seconded by K Lewis to approve the following resolutions and policies of May Township, carried unanimously.

**Snow and Ice Control**

**Bridgeman Cemetery**

**Code of Ethics**

**Designated Holiday**

**Driveway Access and Entrance Permit**

**Moratorium on Commercial Landfills**

**Purchasing Policy**

**Discrimination and Harassment**

**EMPLOYEE HANDBOOK:** The Clerk presented an Employee Handbook for review. Discussion followed. A motion by K Lewis, seconded by J Barg to approve the Employee Handbook with the option of changes after K Lewis further reviews, carried unanimously.

**ADJOURNMENT:** A motion by J Barg, seconded by C Converse to adjourn the meeting at 6:51 p.m., carried unanimously.

Respectfully Submitted,

Jason Barg

Bianca Wyffels

Chairman

Clerk