

May Township Minutes
5834 112th Street
Pillager, MN 56473
December 10 2024

Elected Members Present: Supervisors - Jason Barg, Mark Breneman, Chad Converse

Elected Members Absent: None

Treasurer – Elizabeth Ausland Clerk – Bianca Wyffels

Employees Present: Dave Johnson (road maintenance) Employees Absent: None

Others Present: Cal Disterhaupt, Tom Bisek, Kim Lewis, Lori Breneman

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasurer are present for questions.

CALL TO ORDER: J Barg called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

APPROVE AGENDA: A motion by C Converse seconded by M Breneman to approve the agenda with the addition of Cass County Planning and Zoning, Assessment Training, carried unanimously.

MEETING MINUTES: A motion by C Converse, seconded by M Breneman to approve November 11 2024 meeting minutes as presented, carried unanimously.

A motion by J Barg, seconded by M Breneman to approve the 2024 Board of Canvassing minutes, carried unanimously.

TREASURER’S REPORT: Treasurer’s report– A motion by J Barg, seconded by C Converse to approve the December 2024 treasurers report (November 2024 data) as presented subject to audit, carried unanimously.

\$ 21409.06 **General** Checking balance

\$ 9137.85 **General Saving** balance

\$ 1011.06 **Grader Saving** balance

\$ 23321.75 **Paving Maintenance account balance** (124th Street money from special assessment)

\$ 54879.72 **Total Funds**

Negative fund balance transfers – The Clerk and Treasurer presented the board a Cash Control Statement for November 2024. This statement shows transfers that need to be created in the CTAS software to prevent negative balances. Discussion followed. A motion by J Barg, seconded by M Breneman to transfer line item fund balances after the December 2024 report is finished, carried unanimously. The Clerk and Treasurer will present an updated Cash Control Statement at the January 2025 board meeting reflecting these changes.

PAY BILLS: The treasurer presented payroll and disbursement claims. The board reviewed. A motion by J Barg, seconded by M Breneman to approve PR Liabilities, wire transfers, check/claims/payroll, carried unanimously.

OTHER REPORTS:

PARK BOARD: No meeting this month.

PILLAGER FIRE DEPARTMENT: One run in May Township this month. March 1 is the fire department banquet.

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