

May Township Minutes
5834 112th Street
Pillager, MN 56473
March 10 2025

Elected Members Present: Supervisors - Jason Barg, Chad Converse, Kim Lewis via Zoom meeting

Elected Members Absent: None

Treasurer – Elizabeth Ausland Clerk – Bianca Wyffels

Employees Present: Dave Johnson (road maintenance) Employees Absent: None

Others Present: Cody Pollock, Brian

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasurer are present for questions.

CALL TO ORDER: J Barg called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited at the annual audit meeting prior to this meeting.

APPROVE AGENDA: A motion by C Converse seconded by K Lewis to approve the agenda with the addition of 49th Avenue Project fill dirt, carried unanimously.

MEETING MINUTES: A motion by J Barg, seconded by K Lewis to approve February 10 2025 meeting minutes as presented, carried unanimously. A motion by J Barg, seconded by C Converse to approve the Annual Audit Report Minutes, as presented, carried unanimously.

TREASURER’S REPORT: Treasurer’s report– A motion by C Converse, seconded by K Lewis to approve the February 2025 treasurers report (January 2025 data) as presented subject to audit, carried unanimously.

\$ 48332.06 **General** Checking balance

\$ 30312.08 **General Saving** balance

\$ 1012.43 **Grader Saving** balance

\$ 24536.77 **Paving Maintenance account balance** (124th Street money from special assessment)

\$ 94969.60 **Total Funds**

PAY BILLS: The treasurer presented payroll and disbursement claims. B Ausland presented a cash flow for the months of April to December which included: regular monthly bills (i.e. electrical, phone, garbage, etc.), payroll, gravel, fire departments, and grader payment. Discussion followed. After the spring road review, the board will come back to the cash flow projection with suggestions. It was also suggested we pay the fire departments on a quarterly basis, or semi-annual or all in June. J Barg will contact them to discuss this. A motion by C Converse seconded by J Barg to approve PR Liabilities, wire transfers, check/claims/payroll, carried unanimously.

A 2025 tentative budget was presented. This budget reflects the 2025 levy. A motion by K Lewis, seconded by C Converse to approve the 2025 budget as presented, carried unanimously.

COMMENTS FROM VISITORS:

Cody Pollock – Cody is interested in the grader maintenance position. Discussion followed on his qualifications, etc.

OTHER REPORTS:

PARK BOARD (PLPB): No activity at the park in March.

PILLAGER FIRE DEPARTMENT: One run in May Township this month. Sold old truck, received grant for radio purchase \$50,000, received one used radio from Pillager Police \$2,000, five new fire fighters, banquet, etc.

MOTLEY FIRE DEPARTMENT: Four medical and one motor vehicle run in May Township.

ROAD MAINTENANCE: Road Maintenance Projection – future planning. B Wyffels presented a spreadsheet reflecting the road work done in May Township from 2017 to present. The board reviewed the updated list with road traffic counts and a road rating column. She also presented a Spring Road Review evaluation form with all roads, to be used during the Spring road review process and tabulated to help the board set up a road maintenance plan for the next 3-5 years.

Spring Road Review – The board agreed to hold the Spring road review on: March 28 2025 beginning at 2:30 p.m. with an alternative date of April 4 beginning at 1:00 p.m.

K Lewis asked if we have road restrictions and when do they start. Yes, we have road restrictions, they go on at the same time as Cass County’s road restrictions. We do not put signs up as we do not have a way to enforce them.

Ditching 49th Avenue – C Converse asked if the “fill dirt” off of 49th Avenue could be put on 100th Street across the swamp, to either fill in the road to make it wider or to create “pull-offs”. No action taken, will be addressed at a later date.

100th Street Bridge – C Converse presented a letter from Derrick Anderson, Cass County Engineer. He states the 100th Street Bridge project will receive state funds through the special township bridge funds. Cass County is willing to advise on this porrect, assist with oversight and possibly be the fiscal agent. They will let us know in a few weeks how this would work.

To begin this project Engineering – May Township has paid in 2024

Local Town Funds – engineering – Widseth – Bridge Construction Replacement Plan	\$ 8000.00
(Field Survey, Bridge Survey Sheet, Hydrologic Calculations, Hydraulic Calculations)	
Local Town Funds – engineering - Widseth - Bridge Construction	<u>\$24305.00</u>
(Bridge Replacement Plans)	\$32,305.00

Next Step for this project -

The following project estimate was received from Mr. Anderson, Cass County

Special Town Bridge Funds (SAAS Acct 75) – Construction	\$245894.00
Special Town Bridge Funds (SAAS Acct 75) – Engineering	<u>\$ 53000.00</u>
	\$298,894.00

Local Towns Funds - Construction – May Township \$ 10000.00

Local Towns Funds – Engineering – May Township \$ 10000.00

\$ 20,000.00

Total project cost estimated and previously paid \$351,199.00

The board agreed they need more information on how this grant works and what the townships responsibilities. Does the county ask for payment if they are the fiscal agent, would the joint powers agreement identify the costs to both parties, who would draw up the agreement, how does SourceWell fit in,

can they be the fiscal agent, etc. C Converse will try to get more clarification from the county and call sourcewell.

NEW BUSINESS:

Hire Grader Operator - D Johnson presented a letter requesting to rescind his resignation which was accepted by the board in February 2025. The board asked him questions regarding his resignation and his decision to rescind it. After a discussion the following motion was made: A motion by J Barg, seconded by K Lewis to rescind Dave Johnson’s resignation, carried unanimously. A motion by J Barg, seconded by C Converse to rehire Dave Johnson at a rate of \$30 per hour beginning April 1 2025 and carrying through December 31, 2025, motion carried unanimously. Any overtime must be pre-approved by the board.

The need for a second operator for small jobs was discussed. This will be on the March agenda.

MAT SHORT COURSE – B Wyffels presented the MAT Short Course agenda. Discussion followed. A motion by J Barg, seconded by C Converse to pay registration and mileage to May Township supervisors and employees to attend a MAT Short Course, carried unanimously.

SOURCEWELL – A motion by C Converse, seconded by J Barg to become a member of Sourcewell, carried unanimously. The Clerk will complete the membership registration.

C Converse stated there are some small grants \$2000 or less available for equipment for the shop and the office. A motion by C Converse, seconded by J Barg to have the clerk apply for a small grant for an office printer, a tool chest and tools for the shop, carried unanimously.

OLD BUSINESS: Annual Meeting Booklet – The Clerk presented a completed annual meeting booklet. The board reviewed; no changes were made.

2023 Cass County Population Estimates – May Township: 937 Population Households: 374

ADJOURNMENT: A motion by J Barg, seconded by K Lewis to adjourn the meeting at 8:50 p.m., carried unanimously.

Respectfully Submitted,

Jason Barg
Chairperson

Bianca Wyffels
Clerk