

May Township Minutes
5834 112th Street
Pillager, MN 56473
September 8 2025

Elected Members Present: Supervisors - Jason Barg, Chad Converse, Kim Lewis (joined at 7:22 via Zoom)

Elected Members Absent: None

Treasurer – Katie Eastman Clerk – Bianca Wyffels

Employees Present: Dave Johnson (road maintenance)

Others Present: Cal Disterhaupt, Josh Fink

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasurer are present for questions.

CALL TO ORDER: J Barg called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

APPROVE AGENDA: A motion by J Barg, seconded by C Converse to approve the agenda as presented, carried unanimously.

MEETING MINUTES: August 11 2025 Minutes – A motion by J Barg, seconded by C Converse to approve the August 11 and 25, 2025 minutes as presented, carried unanimously.

TREASURER’S REPORT: Treasurer’s report– A motion by C Converse, seconded by J Barg to approve the September 2025 treasurers report (August 2025 data) as presented subject to audit, carried unanimously.

\$	\$ 87760.72	General	Checking and Savings balance (fire fund, R&B, general fund, cemetery)
\$	1015.23	Grader Saving	balance
\$	25663.91	Paving Maintenance account	balance (124 th Street money from special assessment)
\$	114439.86	Total Funds	

PAY BILLS: The Clerk and Treasurer presented payroll and disbursement claims. B Wyffels presented regular monthly bills (i.e. electrical, phone, garbage, etc.), payroll, etc. Discussion followed. A motion by J Barg, seconded by C Converse to approve PR Liabilities, wire transfers, check/claims/payroll, carried unanimously.

COMMENTS FROM VISITORS: Josh Fink – no comments, Cal Disterhaupt – no comments.

OTHER REPORTS:

PARK BOARD (PLPB): No report.

PILLAGER FIRE DEPARTMENT: Three runs in May Township. Two medical and one vehicle. Applied for a Sourcewell grant for Radio Equipment, as well as other grants. No funds received to date.

MOTLEY FIRE DEPARTMENT: One vehicle run in May Township.

ROAD MAINTENANCE: 100TH Street Project – Cass County will open bids on this project at 10:00 a.m. on September 29. May Township is one of six projects included in this bid process. Bidders will have to present a check or have made arrangements for 5% down on each project bid.

49th Avenue Ditching and Rock removal – Completed

53rd Avenue Berm removal – Completed

Fall Road Projects – The board reviewed fall gravel needs, berm removal, etc. They are looking at (all ½ mile sections):

120th Street from 61st Street going east (21W) rocks and berms

104th Street (Pietz Hill) (7E) rocks and berm

124th Street (28E) rocks and some ditching

57th Street (44N) rocks and berm

Cal Disterhaupt said he charges .70 cents per foot to remove berm.

A motion was made by C Converse to pay Cal's Excavation to remove berms and rocks on the above streets, \$16,000, motion failed for lack of second.

K Lewis asked how many people it took to do rock removal, she also asked if the township dump truck and employee could be used to save costs. Cal Disterhaupt stated he charges \$125/hour for his dump truck and him. He also stated a second person would be needed to haul debris away at a cost of \$75 per hour. If he removed the rocks on the above roads it would cost approximately \$6000.

Fall road review was tabled.

OLD BUSINESS:

Traffic Counters – C Converse stated he had called Sylvan Township regarding their traffic counters. He also said he has researched Amazon and Forestry Suppliers. The cost is between \$327 and \$600. A motion J Barg, seconded by C Converse to purchase two motion traffic counters, carried unanimously. J Barg will purchase.

Security System – tabled.

District 11 Meeting - C Converse and J Barg updated the board on what they learned at the district 11 meeting.

NEW BUSINESS:

Land Resolution – Pat Bundy from the Backus Land Department (Cass County) sent a resolution regarding the sale of tax forfeited property in May Township. The board will approve this sale. A motion by J Barg, seconded by C Converse to approve resolution 2025 Resolution Approving the Classification of Tax -Forfeited Lands for Public Sale, carried unanimously.

Bridgeman Cemetery – Before the meeting a resident stopped to express his concerns that the cemetery is not being properly taken care of. He showed the clerk a broken flag holder for his brother as well as stating the grass is not being removed from the gravestones. The board held discussion on what to do regarding lawn mowing in the future. No action was taken. K Lewis will talk to Rod Veith who mows the lawn.

2025 Polling Place Accessibility Grants – The clerk showed the board an email from the Office of the Minnesota Secretary of State regarding Polling Place Accessibility Grants. The grants are to update polling places for easier accessibility, etc. Up to \$20,000 each. The board agreed to have the clerk apply for the

grant. The board agreed to apply for a new handicapped accessible ramp. J Barg will get an estimate to complete the ramp.

Sourcewell Grant – The board agreed to apply for a grant to pave the parking lot at the township hall.

MPCA Smart Salting – The Clerk asked the board if they wanted to send anyone to the MPCS Smart Salting for roads certification training. No one will be sent.

MAT Annual Conference – December 11-13 2025 MAT will hold their annual meeting. Tabled until closer to event.

CONTINUATION: A motion by C Converse, seconded by J Barg to continue this meeting on September 10 at 7:00 p.m. to further discuss all road projects and possibly close the meeting to discuss employee work plan carried unanimously.

CONTINUATION MEETING BEGAN AT 7:00 P.M. ON SEPTEMBER 10 2025.

Present: Supervisors: J Barg, C Converse, K Lewis

Clerk: Bianca Wyffels

Discussion item: Grader Operator performance and position description.

K Lewis asked the board to review the position description of the grader operator in order to develop a PIP (performance improvement plan). Discussion items:

1. How many miles can the grader run in an hour? Approximately 4 miles per hour.
2. What are the board expectations of the grader operator?
3. What are the starting parameters for the grader operator?
4. Develop a schedule for grading roads? (with emergency exception)
5. Develop a maintenance schedule for equipment?

K Lewis will develop the PIP and update the position description. J Barg will meet with D Johnson.

Discussion item: Cost of Contracted Services: C Converse presented an excel spreadsheet with a cost breakdown of how Villard, Fairview and Becker township pay contracted services for road maintenance.

Discussion item: 2024 Fall Road Projects. J Barg presented a list of roads which need berm or rock removal with the distance in feet as the contractor will charge .70 cents per foot to remove berms. Discussion followed on the cost of this project, need to look at the budget, compare budget to actual costs in 2025, etc. A motion by J Barg, seconded by C Converse to approve paying Cal Disterhaupt up to a maximum of \$5000 to remove rocks on 65th, 104th and 120th, keeping the supervisors informed of his progress, carried unanimously.

ADJOURNEMENT: A motion by J Barg, seconded by K Lewis to adjourn the meeting at 8:40 p.m. carried unanimously.

Respectfully Submitted,

Jason Barg
Chairperson

Bianca Wyffels
Clerk