



May Township Minutes
5834 112th Street, Pillager, MN 56473

November 10 2025

Elected Members Present: Supervisors - Jason Barg, Chad Converse, Kim Lewis

Elected Members Absent: None

Treasurer – Katie Eastman Clerk – Bianca Wyffels

Employees Present: None

Others Present: Dale Hove, Mike Fisher, Andrew Fink, Josh Fink, Bob Kadus, Tony Zetah

INVOICE REVIEW PRIOR TO MEETING – The board members are encouraged to come to the township hall 15 minutes prior to the regular meeting to review invoices. The clerk and treasurer are present for questions.

CALL TO ORDER: J Barg called the meeting to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE: Pledge of Allegiance was recited.

APPROVE AGENDA: A motion by C Converse, seconded by K Lewis to approve the agenda with addition of follow up on zoning, fall road projects, and grading roads this fall, carried unanimously.

MEETING MINUTES: October 13 2025 Minutes – A motion by C Converse, seconded by K Lewis to approve the October 13 2025 minutes as presented, carried unanimously.

TREASURER’S REPORT: Treasurer’s report– A motion by C Converse, seconded by K Lewis to approve the November 2025 treasures report (October 2025 data) as presented subject to audit, carried unanimously.

\$	\$ 67478.51	General	Checking and Savings balance (fire fund, R&B, general fund, cemetery)
\$	1016.16	Grader Saving	balance
\$	25691.80	Paving Maintenance account	balance (124 th Street money from special assessment)
\$	94186.47	Total Funds	

Pay Bills: The Clerk and Treasurer presented payroll and disbursement claims. B Wyffels and Katie Eastman presented regular monthly bills (i.e. electrical, phone, garbage, etc.), payroll, etc. A motion by K Lewis, seconded by J Barg, to approve PR Liabilities, wire transfers, check/claims/payroll, carried unanimously.

2025 Budget – K Eastman, treasurer, presented a comparison budget for 2025. The board reviewed. No action taken. The 2026 budget will be set at the January board meeting.

COMMENTS FROM VISITORS: Andrew and Josh Fink – no comment. Bob Kadus, Dale Hove, Tony Zetah here regarding open maintenance operator position. Mike Fisher – lives on 100th Street – wondering if board is going to plow the snow completely through from 49th Avenue to Cass County 35? Fire access was brought up; he said the grader can turn around in his driveway if needed. Comments will be addressed as meeting continues.

OTHER REPORTS:

PARK BOARD (PLPB): K Lewis stated the water has been shut off.

PILLAGER FIRE DEPARTMENT: Two runs in May Township, new fire hall is being discussed near East Gull Lake, recruit testing is underway, received Sourcewell grant for radios,

MOTLEY FIRE DEPARTMENT: Two vehicle runs in May Township.

ROAD MAINTENANCE:

100TH Street Project (Contract 59811) – Cass County Highway Department will be holding a preconstruction meeting on November 12 2025. The 100th Street Bridge project in May Township will be on the agenda. C Converse asked the board if he can attend on behalf of the Township. Discussion followed. A motion by J Barg, seconded by K Lewis to pay mileage and meals to C Converse to attend the November 12 2025 preconstruction meeting at the Cass County Highway Department, carried unanimously.

Possible Paving Project: J Barg presented a quote from Knife River. He has also requested a bid from Anderson Brothers. No action was taken. May Township is exploring the possibility of paving some of the higher use roads. The following roads were chosen to be assessed first because of the number of cars using the road daily, and the fact that we are now grading these roads twice a week. More information will be gathered. This will be on the annual meeting agenda.

65th Avenue SW - \$753728.65

61st Avenue SW - \$192022.50

Sarah Drive and Deborah Lake \$242302.20

132nd and 53rd Avenue \$276157.50

53rd Avenue S of Tracks and Red River \$480289.58

Total: \$1,944500.43

Driveway Permit – The Clerk presented an updated driveway permit application. Discussion followed. The board talked about how to know when a new driveway is being constructed as we do not do our own Planning and Zoning. It is done through Cass County. They also discussed the possibility of increasing the cost of driveway permits. A motion by J Barg, seconded by K Lewis to add an administrative fee, **non-refundable**, to the permit of \$50 and to increase the **refundable** permit fee to \$500, carried unanimously. The Clerk will rewrite the permit and the Ordinance 2007-01 to include these changes.

The board agreed we need to advertise the need for driveway permits. C Converse presented a paper copy of the sign Sylvan Township uses. The Board reviewed. A motion by C Converse, seconded by J Barg to purchase 15 driveway permit signs, 12 x 18, at an approximate cost of \$23 each, and to have C Converse make the purchase, carried unanimously.

Planning and Zoning - K Lewis stated she has been in contact with Cass County Planning and Zoning, Scott Wold, regarding how to know when a person is building in May Township or when a person receives a permit to build in May Township. It was suggested we start a committee of community members who can keep the commissioners informed of the wishes of the residents of May Township. She also stated the board needs to be contacted immediately when the notice of a hearing is sent to the township. The Clerk will scan and send on as soon as possible after she receives the notice. This will be on the annual meeting agenda.

Fall Road Projects – Berm and rock removal has been completed on 104th Street, 116th Street, and 120th Street. Cal's Excavating has been paid \$11,928.

Mid MN Excavating - A motion by C Converse, seconded by J Barg to hire Mid MN Excavating, Tony Zetah, to gravel 100th Street (4E) and gravel by the cul-de-sac on Otter Run Road, carried unanimously.

Grading Roads – A motion by C Converse, seconded by K Lewis to hire Mid MN Excavating, Tony Zetah, at a rate of \$140 for 20 hours to grade May Township roads once before freeze up, carried unanimously.

OLD BUSINESS:

Traffic Counters – Boost grant has been received. \$1142.

Cemetery – The Bridgeman Cemetery needs to some work. Clerk marked the holes at the cemetery, and J Barg filled them in. More work needs to be done. The Clerk stated she has spoken with one of the coaches at the Pillager School. They are willing to help us with Spring clean-up at the Cemetery as a community project. The Board agreed. The Clerk will keep in contact with PHS.

The board agreed there needs to be more signage at the cemetery letting residents know the rules. Cemetery maintenance rules are also on a sign at the cemetery entrance in most places. The Clerk will work with K Lewis to present a proposal at the next meeting.

2025 Polling Place Accessibility Grant – C Converse provided a quote for the new ADA approved handicapped accessible ramp, the clerk filled out the application. A motion by C Converse, seconded by K Lewis to approve the submission to the 2025 Polling Place Accessibility Grant, for a new ADA approved handicapped accessible ramp, carried unanimously.

NEW BUSINESS:

Road Maintenance Operator - The board issued a help wanted classified advertisement. We need a person to plow snow from November 1 to April 30 2026. Dale Hove was present and stated he is willing to plow snow for this period of time at \$27 per hour using our equipment.

Mid-MN Excavating, Tony Zetah, was present to offer his company's help with snow plowing using his equipment and employees at a cost of \$140 per hour. He would like the township to hire his company for snowplowing, grading and all other road maintenance types of work.

J Barg stated he had received two phone calls from residents wishing to have an interview. Neither showed up at this meeting.

The board is considering four options: 1. Snowplowing only, 2. Grader only, 3. Contracted services, and 4. Hire an Employee.

Discussion followed. After discussion the following motion was made: A motion by J Barg, seconded by C Converse to have J Barg contact the residents with interest, conduct a preliminary interview, invite to an all-board meeting for further discussion, interview, and possible hiring: post meeting November 19 2025 7:00 p.m. May Township Hall, carried unanimously.

Third Party Services Grant – The Clerk asked the board if they would be interested in applying for Sourcewells' Third-Party Services Grant. The grant could be used to help the township meet its present road needs and

access the condition of the roads, as well as project future road projects and needs as our township continues to grow. This grant may help the township board become more pro-active and less re-active. The board agreed to have the Clerk and K Lewis work on this grant application.

Re-Organization Meeting – A motion by J Barg, seconded by K Lewis to hold the 2026 re-organization meeting on December 15 2025 starting at 7:00 p.m., at the township hall, carried unanimously.

MAT Annual meeting - A motion by J Barg, seconded by K Lewis to approve paying mileage, registration fee, and food for board members to attend the MAT annual meeting December 11-13, 2025, carried unanimously.

ADJOURNEMENT: A motion by C Converse, seconded by K Lewis to adjourn the meeting at 8:27 p.m., carried unanimously.

Respectfully Submitted,

Jason Barg
Chairperson

Bianca Wyffels
Clerk